

Eastern Fleurieu School Governing Council (GC) – Minutes



Our Purpose: Joint responsibility with the Principal for the governance of the school (Education Act, 1972.)
To involve the school community in the governance of the school, setting broad direction and vision for the school.

Date:	16/6/25	Start Time:	Email Fri 27 th June	End Time:	Tuesday 1 st July	Location:	Via Email
Chairperson:	Adam Reed (Chair)			Guest(s):			
Membership:	Ian Kent (Principal), Adam Reed (Chair), Mitchell Biermann (Vice Chair), Luci Graham, Sarah Eatts, Emily Eglitis, Lee Richie, Sally Smith, Jo Garwood, Vanessa Coker, Community Representative –TBA						

Item No	Agenda	Key Issues/Discussion Dot Points (record at the meeting)	Minutes (record at the meeting)
1.	Welcome Acknowledgement of Land	<i>"We would like to acknowledge that this meeting is being held on the traditional lands of the Peramangk and Ngarrindjeri Nations, and we pay respect to their elders past and present."</i>	
2.	Apologies/Absent Quorum is majority of filled positions. Half plus 1.		Apologies: Adam Reed Absent:
3.	Conflict of Interest A councillor must not take improper advantage of the position of councillor to gain, directly or indirectly, a personal advantage or an advantage for any associated person, which might cause detriment to the school.	Members are reminded of their responsibilities to disclose that nature of any interest. Are there any? NIL	
4.	Confirmation of Previous Meeting Minutes <u>Purpose:</u> To confirm the minutes of previous meeting, 19 th May 2025 provided as an attachment. <u>Recommendation</u> That the minutes of the following GC meetings held 19 th May 2025 are confirmed as a true and accurate record of proceedings with an amendment as described under any matters arising column.	Are there any matters arising? NIL	Moved Emily Eglitis that the minutes of the GC meeting held 19 th May 2025 are confirmed as a true and accurate. Seconded Ian Kent
5.	Business Arising from last meeting	Are there any matters arising? NIL	

GOVERNANCE & ADMINISTRATIVE REPORTS

6.	<p>Principal's Report (attached)</p> <p><u>Purpose:</u> For GC to receive the Principal's Report.</p> <p><u>Recommendation</u></p> <p>That the GC note the Principal's report</p>	<p>Are there any matters arising?</p> <p>NIL</p>	<p>Moved Lee Ritchie that the Governing Council note the Principal's Report.</p> <p>Seconded Vanessa Coker</p>
7.	<p>Chairperson Report</p> <p><u>Purpose:</u> For GC to receive the Chairperson's Report when required</p> <p><u>Recommendation</u></p> <p>That the GC note the Chairperson's Report, when report is required</p>	<ul style="list-style-type: none"> No report required 	
8.	<p>Finance Reports (attached)</p> <p><u>Purpose:</u> To provide the Eastern Fleurieu R-12 School finance reports</p> <p><u>Recommendation</u></p> <p>Governing Council accept the financial reports as tabled:</p> <ul style="list-style-type: none"> May Finance Report C1 - School May Finance Report C2 – R-6 Canteen May Finance Report C3 – 7-12 Canteen 	<p>Summary of Reports</p> <p>Company 1</p> <ul style="list-style-type: none"> Cash in the bank \$116823.99, float of \$100 working account Main account \$1,372,111.88 in the bank, each month the payment total res \$20 million, divided by 12 less the wages and payments coming out. We are on track. Repairs and maintenance R-12 have had a large impact on profit and loss statement YTD. May RES has not hit the bank account yet YTD BWDO = \$21,510.57 <p>Company 2 R-6 CANTEEN</p> <ul style="list-style-type: none"> Profit and loss showing at the moment we are running at a loss for YTD. Although currently trending in a profit for the previous 2 months. Will continue to monitor as it was brought up in the auditor's report. <p>Company 3 – 7-12 Canteen</p> <p>Profit and loss is also showing deficit, which we will need to monitor. We feel we can get on top of that over the next few months. This would primarily be due to school holidays and Aprils & May's super payment both made in May.</p>	<ul style="list-style-type: none"> Moved Luci Graham that the Governing Council approve the May Finance Report C1 Seconded Mitch Biermann Moved Emily Eglitis that the Governing Council approve the May Finance Report C2 Seconded Lee Ritchie Moved Mitch Biermann that the Governing Council approve the May Finance Report C3 Seconded Luci Graham

		Are there any matters arising? NIL	
9.	Canteen R-6 Sub Committee (non-finance) <u>Purpose:</u> For GC to receive R-6 Campus Canteen Report GC Representative: To be appointed Recommendation: That the GC note the Canteen sub-committee report provided by Jo Garwood	<ul style="list-style-type: none"> No report provided 	
10.	Canteen 7-12 Sub Committee (non-finance) <u>Purpose:</u> For GC to receive 7-12 Campus Canteen Report GC Representative: To be appointed <u>Recommendation:</u> That the GC note the Canteen sub-committee report provided by Vanessa Coker	<ul style="list-style-type: none"> No report provided 	
11.	OSHC <u>Purpose:</u> To provide the OSHC Director report for the Reporting Period GC Representative: To be appointed <u>Recommendation</u> To table and discuss the following reports: <ul style="list-style-type: none"> Request for Fee increase for Out of School Hours Care and Vacation Care 	Are there any matters arising (by exception)? <ul style="list-style-type: none"> Request for Fee increase for Out of School Hours Care and Vacation Care (attached) 	Moved Vanessa Coker that the Governing Council note the Request for Fee increase for Out of School Hours Care and Vacation Care Seconded Mitch Biermann

DECISION REPORTS

12.			
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INFORMATION REPORTS FOR NOTING *(may result in an action)*

13.	ICT update <u>Purpose:</u> To report on the ICT update across R-12 School	<ul style="list-style-type: none"> No report provided 	
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	<u>Recommendation:</u> That the GC note the ICT update provided by Ian Kent.		
14.	<p>Facilities Current and Future Planning (attached)</p> <p><u>Purpose:</u> For GC to receive an update on the progress of current facilities upgrades, and to consider future planning</p> <p><u>Recommendation:</u> That the GC note the Facilities report provided</p> <ul style="list-style-type: none"> Facilities Update for each campus 	<p>Are there any matters arising (by exception)?</p> <p>NIL</p>	<p>Moved Luci Graham that the Governing Council note the Facilities Report provided by Lauren Nolan.</p> <p>Seconded Ian Kent</p>
15.	<p>Head of Campus Reports (attached)</p> <p>To report on the teaching and learning and other unique campus matters</p> <p><u>Recommendation</u></p> <p>The following HOC reports were tabled and discussed:</p> <p>HOC Ashbourne Campus HOC Langhorne Creek Campus HOC Milang Campus Director Primary Education Director Secondary Education</p>	<p>Are there any matters arising (by exception)?</p> <p>NIL</p>	<p>Moved Emily Eglitis that the Governing Council note the Head of Campus Reports provided.</p> <p>Seconded Vanessa Coker</p>
16.	<p>Transport Sub Committee (attached)</p> <p><u>Purpose</u> For GC to receive an update on the buses</p> <p>GC Representatives: To be appointed</p> <p><u>Recommendation</u> That the GC note the Transport report provided</p> <p>Bus Information and Guidelines available on the Information tab of the school website.</p>	<p>Are there any matters arising (by exception)?</p> <p>NIL</p>	<p>Moved Lee Ritchie that the Governing Council note the Transport Report provided.</p> <p>Seconded Ian Kent</p>
17.	<p>Uniform Sub Committee (attached)</p> <p><u>Purpose:</u> For GC to receive an update from the Uniform Committee</p> <p>GC representatives: To be appointed</p> <p>Recommendation:</p>	<ul style="list-style-type: none"> No meeting held 	

POLICIES FOR ENDORSEMENT OR REVIEW

18.		
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OTHER BUSINESS

19.	<p>Correspondence In Merit Selection Training for Governing Council Nominee/s (attached)</p> <p>Fundraising Checklist - Strath R-6 McCues Bakery (attached).</p> <p>Letter to principal and GC (attached) - no students on governing council. This has been updated in the GC Constitution to reflect the amendment (attached). - We can discuss this further when meeting in person</p>	<p>Are there any matters arising (by exception)? NIL</p> <p>Are there any matters arising (by exception)? NIL</p> <p>Are there any matters arising (by exception)? NIL – to be discussed at next GC meeting</p>	<p>Moved Ian Kent that the Governing Council note the Invitation to Merit Selection Training for Governing Council Nominee/s provided. Seconded Vanessa Coker</p> <p>Moved Mitch Biermann that the Governing Council note the Fundraising Checklist - Strath R-6 McCues Bakery Seconded Emily Eglitis</p> <p>Moved Luci Graham that the Governing Council note the Letter to principal and GC - no students on governing council Seconded Lee Ritchie</p>
20.	Correspondence Out		
21.	Any other business		

22.	<p>Future Meeting Dates Current practice of meeting Monday week 4 and week 8 of each term - seek consensus from members to continue. Meetings at other campuses with CACs - TBA will coincide with CAC meetings where possible.</p> <p>Next meeting: 11th August 2025</p> <p>Finance Meetings to be scheduled Thursday the week prior to Governing Council.</p> <p>Future agenda items: Letter to Principal and GC members – no students on governing council (updated in the GC Constitution)</p> <p>Meeting Closed:</p>	<p>Future meeting dates: 11th August 2025</p> <p>If Members have any items they wish to include on the agenda they should be provided to Kate Jude or the Chair no later than the Wednesday prior to the Governing Council meeting.</p> <p>Notice of Meeting is provided at the end of each meeting and dates. This will ensure informed and transparent decision making, efficient meeting practice and good governance.</p>	
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