

Eastern Fleurieu School Governing Council (GC) – Minutes



Our Purpose: Joint responsibility with the Principal for the governance of the school (Education Act, 1972.)
To involve the school community in the governance of the school, setting broad direction and vision for the school.

Date:	11/8/25	Start Time:	6:30pm	End Time:	7:14pm	Location:	7-12 Campus Teams Online via link
Chairperson:	Adam Reed (Chair)			Guest(s):			
Membership:	Ian Kent (Principal), Adam Reed (Chair), Mitchell Biermann (Vice Chair), Luci Graham, Sarah Eatts, Emily Eglitis, Lee Richie, Sally Smith, Jo Garwood, Vanessa Coker, Community Representative –TBA						

Item No	Agenda	Key Issues/Discussion Dot Points (record at the meeting)	Minutes (record at the meeting)
1.	Welcome Acknowledgement of Land	<i>"We would like to acknowledge that this meeting is being held on the traditional lands of the Peramangk and Ngarrindjeri Nations, and we pay respect to their elders past and present."</i>	
2.	Apologies/Absent Quorum is majority of filled positions. Half plus 1.		Apologies: Mitch Biermann Absent:
3.	Conflict of Interest A councillor must not take improper advantage of the position of councillor to gain, directly or indirectly, a personal advantage or an advantage for any associated person, which might cause detriment to the school.	Members are reminded of their responsibilities to disclose that nature of any interest. Are there any? Adam Reed – declared daughter fundraising volleyball trip	
4.	Confirmation of Previous Meeting Minutes <u>Purpose:</u> To confirm the minutes of previous meeting, 16 th June 2025 provided as an attachment. <u>Recommendation</u> That the minutes of the following GC meetings held 16 th June 2025 are confirmed as a true and accurate record of proceedings with an amendment as described under any matters arising column.	Are there any matters arising?	Moved Luci Graham that the minutes of the GC meeting held 16 th June 2025 are confirmed as a true and accurate. Seconded Vanessa Coker
5.	Business Arising from last meeting	Are there any matters arising? NA	

GOVERNANCE & ADMINISTRATIVE REPORTS

6.	<p>Principal's Report (attached)</p> <p><u>Purpose:</u> For GC to receive the Principal's Report.</p> <p><u>Recommendation</u></p> <p>That the GC note the Principal's report</p>	<p>Discussion</p> <ul style="list-style-type: none"> • Student reps • Update of Finance positions • AI update – Martin Westwell paper • School rep opportunities - Jack and 2 groups of 7 students and Charli (lead interactive workshops) across the state 	<p>Moved Adam Reed that the Governing Council note the Principal's Report.</p> <p>Seconded Sarah Eatts</p>
7.	<p>Chairperson Report</p> <p><u>Purpose:</u> For GC to receive the Chairperson's Report when required</p> <p><u>Recommendation</u></p> <p>That the GC note the Chairperson's Report, when report is required</p>	<ul style="list-style-type: none"> • No report required 	
8.	<p>Finance Reports (attached)</p> <p><u>Purpose:</u> To provide the Eastern Fleurieu R-12 School finance reports</p> <p><u>Recommendation</u></p> <p>Governing Council accept the financial reports as tabled:</p> <ul style="list-style-type: none"> • June Finance Report C1 - School • June Finance Report C2 – R-6 Canteen • June Finance Report C3 – 7-12 Canteen 	<p>Summary of Reports</p> <p>Company 1</p> <p>Company 2 R-6 CANTEEN</p> <p>Company 3 – 7-12 Canteen</p> <p>Summary of variations in monthly budget report</p> <p>Discussion</p> <ul style="list-style-type: none"> • Company 1 - Visual reports show good position • Company 3/2 – little bit in red each, trade out of current positions, need to break even • School Card – school supporting families to apply • Debts – similar amounts historically • Year 7 laptop – upfront \$400/year of \$1200 total cost • Variances – only report \$10000 or more as voted by GC • DfE finance supporting EFS team to upskill and move forward 	<p>Moved Luci Graham that the Governing Council approve the February Finance Report C1.</p> <p>Seconded Sally Smith</p> <p>Moved Luci Graham that the Governing Council approve the February Finance Report C2.</p> <p>Seconded Sally Smith</p> <p>Moved Luci Graham that the Governing Council approve the February Finance Report C3.</p> <p>Seconded Sally Smith</p>
	<p>Finance Reports (attached)</p> <ul style="list-style-type: none"> • Proposed Bad Debt Write Off / Approval to Write Off Debt (chair to sign) 	<p>Summary of what debts will be written off</p>	<p>Moved Adam Reed that the Governing Council approve the Bad Debt Write Off.</p> <p>Seconded Lee Richie</p>

	Financial Delegations (attached) <u>Purpose:</u> To provide the 2025 employee financial delegates <u>Recommendation</u> The Principal recommends the employees (listed on attached) be approved by the Governing Council as delegates for the 2025 year.	Recommended employees to be approved as Delegates	Moved Adam Reed that the Governing Council approve the Financial Delegations as provided. Seconded Lee Richie
9.	Canteen R-6 Sub Committee (non-finance) <u>Purpose:</u> For GC to receive R-6 Campus Canteen Report GC Representative: To be appointed <u>Recommendation:</u> That the GC note the Canteen sub-committee report provided by Jo Garwood	<ul style="list-style-type: none"> No report provided 	
10.	Canteen 7-12 Sub Committee (non-finance) <u>Purpose:</u> For GC to receive 7-12 Campus Canteen Report GC Representative: To be appointed <u>Recommendation:</u> That the GC note the Canteen sub-committee report provided by Vanessa Coker	<ul style="list-style-type: none"> No report provided 	
11.	OSHC <u>Purpose:</u> To provide the OSHC Director report for the Reporting Period GC Representative: To be appointed <u>Recommendation</u> To table and discuss the following reports: <ul style="list-style-type: none"> Directors Report for period 25/4/25- 1/8/25 	Are there any matters arising (by exception)? <ul style="list-style-type: none"> Jo to clarify not needing 2nd qualified educator 	Moved Sarah Eatts that the Governing Council note Director's Report 25/4/25- 1/8/25 for Out of School Hours Care and Vacation Care. Seconded Lee Richie

DECISION REPORTS

12.			
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INFORMATION REPORTS FOR NOTING *(may result in an action)*

13.	<p>ICT update (attached)</p> <p><u>Purpose:</u> To report on the ICT update across R-12 School</p> <p><u>Recommendation:</u> That the GC note the ICT update provided by Ian Kent.</p>	<p>Discussion</p> <ul style="list-style-type: none"> • PA upgrade – full refit of sound desk, lighting etc. • Laptops – continue to roll over and replace on schedule (warranty and insurance really important for students) a little more cost but worthwhile • Daymap/EdSmart – continuing to roll out • DfE upgrade – continuing to work well for EFS as a whole • Chargers – visual check in house and continue to monitor • EdSmart – is payment link working well? Vanessa said really supporting student attendance at events with payment, continuing to work through processes to support 	<p>Moved Sarah Eatts that the Governing Council note the ICT Report provided.</p> <p>Seconded Adam Reed</p>
14.	<p>Facilities Current and Future Planning</p> <p><u>Purpose:</u> For GC to receive an update on the progress of current facilities upgrades, and to consider future planning</p> <p><u>Recommendation:</u> That the GC note the Facilities report provided</p> <ul style="list-style-type: none"> • Facilities Update for each campus 	<ul style="list-style-type: none"> • No report provided 	
15.	<p>Head of Campus Reports (attached)</p> <p>To report on the teaching and learning and other unique campus matters</p> <p><u>Recommendation</u></p> <p>The following HOC reports were tabled and discussed:</p> <p>HOC Ashbourne Campus HOC Langhorne Creek Campus HOC Milang Campus Director Primary Education Director Secondary Education</p>	<p>Are there any matters arising (by exception)?</p>	<p>Moved Adam Reed that the Governing Council note the Head of Campus Reports provided.</p> <p>Seconded Sarah Eatts</p>

16.	<p>Transport Sub Committee (attached) <u>Purpose</u> For GC to receive an update on the buses</p> <p>GC Representatives: To be appointed</p> <p><u>Recommendation</u> That the GC note the Transport report provided</p> <p>Bus Information and Guidelines available on the Information tab of the school website.</p>	Are there any matters arising (by exception)?	<p>Moved Lee Richie that the Governing Council note the Transport Report provided. Seconded Sally Smith</p>
17.	<p>Uniform Sub Committee <u>Purpose:</u> For GC to receive an update from the Uniform Committee</p> <p>GC representatives: To be appointed Recommendation:</p>	<ul style="list-style-type: none"> No meeting held <p>Discussion</p> <ul style="list-style-type: none"> 7-12 tops seeking student voice, official student committee formed, investigating values logos to pop on tops but difficult for Julie to support Need to be suitable R-12, cost effective for families and meet school policy and expectations Committee report back 	<p>Moved Sarah Eatts that the Governing Council note the discussion around school uniforms. Seconded Jo Garwood</p>

POLICIES FOR ENDORSEMENT OR REVIEW

18.			
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OTHER BUSINESS

19.	<p>Correspondence In</p> <p>Letter to principal and GC - no students on governing council (attached)</p> <p>Fundraising Checklists: (attached)</p> <ul style="list-style-type: none"> 712 BBQ (Last day term) Fundraising 712 Volleyball Wine Drive Fundraising SR-6 Sports Day T-shirt Fundraising SR-6 Christmas Raffle Fundraising R12 NAIDOC Fundraising 		<p>Moved Adam Reed that the Governing Council note the Letter to principal and GC - no students on governing council. Seconded Ian Kent</p> <p>Moved Lee Richie that the Governing Council note the Fundraising Checklist - 712 Volleyball Wine Drive Fundraising. Seconded Emily Eglitis</p> <p>Moved Lee Richie that the Governing Council note the Fundraising Checklist - SR-6 Sports Day T-shirt Fundraising. Seconded Emily Eglitis</p>
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			<p>Moved Lee Richie that the Governing Council note the Fundraising Checklist - SR-6 Christmas Raffle Fundraising. Seconded Emily Eglitis</p> <p>Moved Lee Richie that the Governing Council note the Fundraising Checklist – R12 NAIDOC Fundraising. Seconded Emily Eglitis</p>
20.	Correspondence Out Thank you letter to Julianne Fox GC membership (attached)		<p>Moved Adam Reed that the Governing Council note the Thank you letter to Julianne. Seconded Sarah Eatts</p>
21.	Any other business	<p>Student GC members</p> <ul style="list-style-type: none"> • Welcome to attend full meeting, if sensitive matters, may just join for part of meeting online, put up reports for discussion or attend face to face • Representative students R-12 • Good to have student voice on issues re buses/uniform • Have a leadership group rotate through <p>Martin Westwell encouraging opportunities for student voice to be heard, regularly running student forums that EFS students have participated in – this is another initiative to support student voice.</p>	
22.	Future Meeting Dates Current practice of meeting Monday week 4 and week 8 of each term - seek consensus from members to continue. Meetings at other campuses with CACs - TBA will coincide with CAC meetings where possible. Next meeting: 8 th September 2025 confirmed Finance Meetings to be scheduled Thursday the week prior to Governing Council. Future agenda items:	<p>Future meeting dates:</p> <p>If Members have any items they wish to include on the agenda they should be provided to Kate Jude or the Chair no later than the Wednesday prior to the Governing Council meeting.</p> <p>Notice of Meeting is provided at the end of each meeting and dates. This will ensure informed and transparent decision making, efficient meeting practice and good governance.</p>	

	Meeting Closed: 7:14pm		
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