

Eastern Fleurieu School Governing Council (GC) - Minutes



Our Purpose: Joint responsibility with the Principal for the governance of the school (Education Act, 1972.)
To involve the school community in the governance of the school, setting broad direction and vision for the school.

Date:	9 December 2019	Start Time:	6.38pm	End Time:	8.45pm	Location:	7-12 Campus
Chairperson:	Sue Miller			Guest(s):	Include any observers		
Membership:	Ian Kent (Principal), Sue Miller, Adam Howieson, Richard Prusa, Lisa Smith, Melanie Priestley, Adam Reed, Melanie McAnaney, Rosy Scaffidi-Muta, Julianne Fox, Mitch Biermann, Tanya Wilson/Jo Garwood (Directors rotating), Emily Rodgers (Staff Rep 7-12), Chris Pelle (Staff Rep R-6), Ashleigh Tarling (Staff Rep R-6), Name (Student Rep, rotating), Josh Teague (Community Rep) Don't remove names if they don't attend – list those not present in apologies						

Item No	Agenda	Key Issues/Discussion Dot Points (record at the meeting)	Minutes (record at the meeting)
1.	Welcome Acknowledgement of Land	"We would like to acknowledge that this meeting is being held on the traditional lands of the Ngarrindjeri Nation, and we pay respect to their elders past and present."	Acknowledged
2.	Apologies/Absent Quorum is majority of filled positions. Half plus 1.		Apologies: Rosy Scaffidi-Muta, Ashleigh Tarling/Chris Pelle, Emily Rodgers, Josh Teague Absent: Richard Prusa; Student Reps
3.	Conflict of Interest A councillor must not take improper advantage of the position of councillor to gain, directly or indirectly, a personal advantage or an advantage for any associated person, which might cause detriment to the school.	Members are reminded of their responsibilities to disclose that nature of any interest. Are there any?	Nil
4.	Confirmation of Previous Meeting Minutes (attached) To confirm the minutes of previous meeting, provided as an attachment. <u>Recommendation</u> That the minutes of the GC meeting held 28 October 2019 are confirmed as a true and accurate record of proceedings.	Are there any matters arising?	Moved Adam Hwieson that the minutes of the GC meeting held 28 October 2019, are confirmed as a true and accurate record of proceedings. Seconded Mel Priestley CARRIED

5.	<p>Business Arising from last meeting</p> <p>5a: Business Arising from the Minutes – 28 October 2019 item 31 GC's management of Trevor Fletcher Correspondence – Correspondence from DfE's Anne Millard</p> <p><u>Purpose</u> To inform GC that the Chair advised DfE of the resolution made by GC at 28 October 2019 meeting regarding Trevor Fletcher's correspondence, and the subsequent response received from Anne Millard Executive Director Partnerships Schools and Preschools dated 26 November 2019. (Refer Attachment <i>Email and DfE Anne Millard letter re Governing Council process Trevor Fletcher correspondence</i>)</p> <p><u>Recommendation</u> That GC note the correspondence from Anne Millard Executive Director Partnerships Schools and Preschools dated 26 November 2019 regarding GC's management of the Trevor Fletcher correspondence which confirms that GC acted in accordance with the constitution and the matter is between an employee and their employer and not the business of GC.</p>	<p>DfE confirmed Governing Council has acted in accordance with the constitution and the matter was between an employee and their employer and not the business of GC.</p>	<p>Moved Mel Priestly that GC note the correspondence from Anne Millard Executive Director Partnerships Schools and Preschools dated 26 November 2019 regarding GC's management of the Trevor Fletcher correspondence which confirms that GC acted in accordance with the constitution and the matter is between an employee and their employer and not the business of GC Seconded Mitch Biermann CARRIED</p>
5.	<p>5b: Business Arising from the Minutes – 28 October 2019 item 32 Repayment of CWAS Loan - Correspondence from DfE's Ann Prime</p> <p><u>Purpose</u> To inform GC of:</p> <ol style="list-style-type: none"> 1. email correspondence from Ann Prime Education Director dated 22 November 2019 in response to GC resolution regarding the repayment of the CAWS loan prior to considering the Draft Budget 2020 (refer Attachment "<i>Governing Council email from Ann Prime 22 November 2019 in response to CWAS GC letter inc reconciliation</i>"). 2. Chair's Freedom of Information request regarding the CWAS loan details, including 	<p>DfE advised that the EFS Finance Committee recommend to Governing Council to repay the outstanding reconciled loan amount over 2 years, interest free.</p> <p>After last GC meeting, Chair made a Freedom Of Information application regarding the CWAS loan as difficult to obtain any information regarding a repayment schedule, i.e. where accounted for or what the trigger would be for repayment.</p> <p>Information is useful background for GC, given the loan discussion and decision making required tonight.</p> <p>FOI determination (3MB, 60pgs) available via the governing council portal.</p> <p>Receipt of this additional CWAS information obtained under FOI demonstrates background</p>	<p>Moved Mel McAnaney that the correspondence between Ann Prime and GC regarding the Capital Works Assistance Scheme Loan (provided as attachment) be noted. Seconded Adam Howieson CARRIED</p> <p>Moved Sue Miller that GC note receipt of Capital Works Assistance Scheme loan information obtained under Freedom of Information request as background to the decision later tonight regarding the interim budget 2020. (provided as attachment). Seconded Adam Reid CARRIED</p>

	<p>purpose, process, repayment schedule and trigger for repayment.</p> <p><u>Recommendation</u> That GC note:</p> <ol style="list-style-type: none"> 1. the email correspondence from Education Director regarding the repayment of the CWAS loan. 2. the attachment "<i>Determination and Documents Eastern Fleurieu School Capital Works Assistance Loan 002</i>" 	<p>information considered to assist make our decisions later on in the meeting.</p> <p>Not about former principal; is about understanding why school leadership and GC of 2019 is required to make a significant financial decision relating to an historical loan taken out 6 years ago.</p>	
6.	<p>Principal's Report (attached) To receive the Principal's report.</p> <p><u>Recommendation</u></p> <p>That the GC note the Principal's report provided by Ian Kent and consider any matters by exception at the meeting.</p>	<p>Are there any matters arising?</p> <ul style="list-style-type: none"> • VET in schools policy to be implemented across all schools; • At EFS - starting point of viticulture work experience and also South East forestry model. • Lisa Halling looking at working with R-6 to create a pathway into the future. • EFS has taken giant first steps and wants to be a leader in Agriculture. • Video of school achievements shown at 7-12 Presentation Evening likely to be shown at Yr 6 Graduation. • R-6 Magazine is a good move. • Discussion re feedback from parents regarding student leaders at assemblies/presentation evenings. Promote why this is being encouraged and promoted – opportunity for students to practice public speaking, etc • Where possible clash with volley ball and other events to be avoided for senior presentations (unique situation this year given changes to volley ball program and location in Qld which split the competition – EFS attended Vic competition) 	<p>Moved Mitch Bierman that the Principal's report (provided as attachment) be noted. Seconded Mel McAnaney CARRIED</p>
7.	<p>Chairperson Report (attached) To receive the Chairperson's Report</p> <p><u>Recommendation</u></p> <p>That the GC note the Chairperson's Report provided by Sue Miller.</p>	<ul style="list-style-type: none"> • Secondary Pathways submission lodged following circulation of the draft to governing council members for input. • Attended Zonta Breakfast and Assembly along with other GC members 	<p>Moved Mel McAnaney that the Chairperson's report (provided as attachment) be noted. Seconded Adam Howieson CCARRIED</p>

		<ul style="list-style-type: none"> • DfE financial policies and processes are being amended to reflect that working capital (reserve) of 5% of the annual RES is now mandated, that is, that schools must hold this amount in reserve. • Whilst the 2020 budget is conservative, it is recommended GC explore options around the outstanding historical loan amount (that DfE has confirmed we are required to repay) to lessen its impact on 2020 and 2021 budget initiatives • Participated in the video production for the Senior Presentation evening, which can be viewed on the EFS website. • The Senior Presentation was an incredible celebration of the year's achievements and highlights and almost entirely student-led. It was a privilege to be a part of this. Governing Council message was included in the 2019 Senior School magazine. • Thank you for the valuable time you each have given, and the valuable expertise you each bring to GC throughout 2019 and for your support of and commitment to EFS student outcomes, school leadership and our school community. • I wish you all a peaceful, safe and relaxing break. • This report is basis for the GC message in the Week 9 newsletter. 	
8.	<p>Finance Committee Report – 28 November 2019 (attached)</p> <p>GC Representatives: FC Chair Adam Howieson, GC Chair Sue Miller</p> <p>To receive the report from the Finance Committee arising from the Finance Committee Meeting held 28 November 2019 and consider any recommendations. The Finance Committee Report circulated to GC on 6 December 2019.</p>	<p>Are there any matters arising (by exception)?</p> <ul style="list-style-type: none"> • Minutes of Finance meeting dated 28 November 2019 to be circulated to GC. 	<p>Moved Mel McAnaney that GC note the reports provided (provided as attachment) by the Finance Committee from the Finance Committee meeting held 28 November 2019. Seconded Adam Reid CARRIED</p>

	<p><u>Recommendation</u> That the GC note (as advised by the Finance Committee in their report, attached). The following reports for the month ended 30 September were tabled and discussed:</p> <ul style="list-style-type: none"> ▪ Governing Council Report (or year to date actual vs budget report) ▪ Balance sheet ▪ Profit and Loss statement ▪ Business Managers Finance Report ▪ Governing Council variances were Discussed <p>Budget variances were tabled and discussed in Tony's (Business Manager) GC report and Finance Committee's meeting minutes</p>		
13.	<p>Canteen Committee Report R-6 (attached) To provide the R-6 Canteen report.</p> <p><u>Recommendation</u> The following reports for the Canteen R-6 service for the month ended 30 September were tabled and discussed:</p> <ul style="list-style-type: none"> ▪ Balance sheet ▪ Profit and Loss statement <p>The GC notes that the year to date result is in deficit.</p>	<p>Are there any matters arising (by exception)?</p> <ul style="list-style-type: none"> • Note report to be given at item 22 of this agenda by Mel McAnaney 	<p>Moved Mel McAnaney that GC note the reports to be provided (provided as attachment) by the Finance Committee Seconded Mel Priestly carried</p>
14.	<p>Canteen Committee Report 7-12 (attached) To provide the 7-12 Canteen report.</p> <p><u>Recommendation</u> The following reports for the Canteen 7-12 service for the month ended 30 September was tabled and discussed:</p> <ul style="list-style-type: none"> ▪ Balance sheet ▪ Profit and Loss statement ▪ The GC notes that the year to date result is in surplus. 	<p>Are there any matters arising (by exception)?</p> <ul style="list-style-type: none"> • Next GC meeting Review to be considered. 	<p>Moved Sue Miller that GC note the reports to be provided (provided as attachment) by the Finance Committee Seconded Adam Howieson CARRIED</p>

15.	<p>Materials and Services Polling (attached) To provide the Polling Results and approval letter to legally recover 'prescribed sum' for 2020.</p> <p><u>Recommendation</u></p> <p>That the GC record the Principal's approval to legally recover the 'prescribed sum' for 2020 M&S Charges.</p>	<p>R-6 Yes 6 No 9 7-10 Yes 27 No 18 11-12 Yes 19 No 6 Total Yes 110 No 33</p> <p>\$309 for years R to 6 \$436 for years 7 to 10 \$466 for years 11 to 12</p>	<p>Moved Mel McAnaney that GC record the Principal's approval to legally recover the 'prescribed sum' for 2020 M&S Charges being \$309 for years R to 6 \$436 for years 7 to 10, and \$466 for years 11 to 12.</p> <p>Seconded Tanya Wilson CARRIED</p>
16.	<p>2020 Interim Budget (attached) To provide the 2020 Interim Budget.</p> <p><u>Recommendation</u></p> <p>That the GC endorse the 2020 Interim Budget as presented.</p> <p>Draft Budget: CWAS Loan – Request to retain the outstanding amount for EFS initiatives <u>Purpose</u> For Governing Council to consider requesting that Principal Ian Kent write to Mr Rick Persse CE DfE (cc Ms Anne Millard and Ms Ann Prime, cc Josh Teague MP) requesting DfE permit EFS to retain the loan repayments to invest in specific ITC initiatives at EFS in lieu of making the repayments to DfE.</p> <p><u>Recommendation</u> – That GC request Principal Ian Kent write to DfE requesting the outstanding loan amount be redirected to ICT initiatives within EFS rather than repaid back to DfE, based on the reasons outlined in the key issues column and identified by GC members during the discussion.</p> <p>7.36pm – Julianne Fox left the meeting 7.37pm – Melanie McAnaney left the meeting 7.39pm – Melanie McAnaney returned to the meeting</p>	<p>Ian read Tony's report to Finance Committee, notes to accompany 2020 Interim Budget</p> <ul style="list-style-type: none"> • DfE announced at a recent training & developments session that working capital (reserve) of 5% of the annual RES is now mandated. Prior to this was only a recommendation that school's hold up to 5%. This will be advised to schools along with new financial policies and processes in due course. • Closing balance \$436370 is 2.48% of total RES • Predicted carry forward to 2020 is approximately \$450000. When added to the closing balance above equates to 5% of RES • Salaries account for 90.7% of the annual RES • A \$50000 budget line has been created named Governing Council Initiatives and Contingencies • A budget line has also been created for the loan repayment \$138500 which is half the total amount owing. Our intention is to pay off the loan in two years. • The interim budget is very conservative. <p>The loan is an historical matter from 2012, the impact of which will be borne by existing and future EFS students.</p> <p>GC proposes to request investing those funds within our EFS community DfE has acknowledged the loan could have been managed better and</p>	<p>Moved Mitch Biermann that GC:</p> <ol style="list-style-type: none"> 1. endorse the 2020 Interim Budget as presented, including accompanying explanatory notes provided by the Business Manager; and 2. write to DfE asking if the outstanding loan amount be redirected to ICT initiatives within EFS rather than repaid back to DfE, based on the reasons outlined in the key issues column and identified by GC members during the discussion <p>Seconded Adam Reid CARRIED</p>

		<p>has influenced DfE procedural and policy changes.</p> <p>GC appreciates the goodwill gesture to apply an interest-free period to the reconciled loan amount for 2 years subject to the loan being paid in full within 2 years.</p> <p>As a further act of goodwill towards our EFS community, and in recognition of our growing enrolments and capacity pressures, GC requests DfE to permit EFS to retain the outstanding loan amount for direct reinvestment in IT initiatives. A full acquittal of how the funds will be directed will be provided to DfE.</p> <p>Ian spoke to why we can pay loan off over 2 years.</p> <p>Question – will paying off over 2 years impact facilities upgrades? Facilities upgrade is a DfE responsibility.</p> <p>We accept we have a debt, but at what expense. We could use this money for upgrade of IT upgrade. This was an administrative error that we are not responsible for.</p> <p>What is the interest rate if we don't pay it off in 2 years? No options were provided regarding this despite GC's request as per 28 October 2019 meeting and DfE recommend we pay off in 2 years.</p>	
17.	Draft Budget: CWAS Loan – Request to retain the outstanding amount for EFS initiatives		Dealt with at item 18 above when discussing interim 2020 budget.
18.	<p>Draft Budget: Governing Council Initiatives and Contingencies</p> <p><u>Purpose</u> For Governing Council to confirm the process for how the Governing Council Initiatives and Contingencies draft 2020 budget line will be allocated, acknowledging the student voice.</p> <p><u>Recommendation</u> That GC endorse the process as discussed and agreed at the GC meeting 9 December 2019 that ensures the EFS Student Voice is listened to and</p>	<p>7.45pm – Julianne Fox returned to the meeting.</p> <p>\$50,000 budget line.</p> <p>Student Voice have a list – we need to build a process into decision making.</p> <p>Ask student voice to prioritise their requests and to support their request with school values,</p>	<p>Moved Mel Priestly that GC endorse the process as discussed and agreed at the GC meeting 9 December 2019 that ensures the EFS Student Voice is listened to and GC is kept informed as to how these funds are allocated in the course of operational decision making by the student and executive leadership, noting that this budget line will be available for initiatives that may not be completely funded from existing Facilities and/or Curriculum Area budgets lines.</p> <p>Seconded Adam Reid CARRIED</p>

	GC is kept informed as to how these funds are allocated in the course of operational decision making by the student and executive leadership, noting that this budget line will be available for initiatives that may not be completely funded from existing Facilities and/or Curriculum Area budgets lines.	strategic plan and site improvement plan and attend GC to speak to their request.. Model for keeping GC informed of any initiatives accommodated within this funding allocation to be brought to GC before AGM in March 2020 (that is, to the next GC meeting in Week 3 or Week 9 of Term 1 2020.)	
19.	<p>OSHC (attached) To provide the OSHC report.</p> <p>GC Representative: Julianne Fox</p> <p><u>Recommendation</u></p> <p>The following reports for the OSHC service for the Reporting Period 16/9/19 – 28/10/19 was tabled and discussed:</p> <ul style="list-style-type: none"> Director's Service Report 	<p>Are there any matters arising (by exception)?</p> <ul style="list-style-type: none"> Looking at how OSHC van may be able to support transport of kindergarten children accessing the school bus. Vacation care program over Christmas. Ellie will step down at end of this term. Two SSOs will be filling in for Ellie and Jo will still liaise with Ellie. Six students from Tindale accessing OSHC 	<p>Moved Adam Howieson that GC notes the reports provided by OSHC director. Seconded Mitch Biermann CARRIED</p>
20.	<p>Facilities Current and Future Planning (attached) <u>Purpose:</u> For GC to receive an update on the progress of current facilities upgrades, and to consider future planning.</p> <p><u>Recommendation:</u> That the GC note the Facilities report provided by Becky Hawkey.</p>	<p>Ashbourne water still not compliant. Adrian Pederick attended LC Campus today at invitation of parent so that students could present to him their recent success in the ANZAC awards. Facilities issues highlighted by students. He was also shown the wonderful things that have been done by parents and the community.</p> <p>Also highlighted how long it had taken to actually get the new toilets.</p> <p>Mr Pederick will respond to Mel McAnaney once he has followed up the issues he saw today.</p> <p>Milang is the only campus that has not been visited, but there are no issues at the moment.</p> <p>Strath R-6 new building issues and Gymnasium are being worked on by Becky. Becky is to be congratulated on for her management of this matter.</p> <p>7-12 – preliminary discussion regarding transportables within the budget. Two general learning areas near the existing four new classrooms.</p>	<p>Moved Mel McAnaney that GC note the report (provided as attachment) by Director of Physical Resources and Administration. Seconded Mitch Biermann CARRIED</p>

	<p>8.07pm – Melanie Priestley left the meeting</p>	<p>Possible that they can be in place by end of term 1 and three specialist learning areas by end of term 2/beginning of Semester 2 where the 'shed' is currently (which is proposed to be demolished during the school holidays)</p> <p>Current timetable is being restricted by space.</p>	
21.	<p>Transport Sub Committee (attached) <u>Purpose:</u> For GC to receive an update on the buses</p> <p>GC Representatives: Adam Howieson</p> <p><u>Recommendation:</u> That the GC note the Transport report provided by Becky Hawkey</p>	<p>No meeting held</p>	<p>Note Ian Kent gave a verbal update</p> <p>GC note that Common Seal to be used for Contract for Bus Services, signed by Sue Miller and witnessed by Becky Hawkey.</p>
22.	<p>Canteen Sub Committee (attached) <u>Purpose:</u> For GC to receive an update on the Canteen</p> <p>GC Representatives: Julianne Fox (R-6) Mel McAnaney (7-12)</p> <p><u>Recommendation:</u> That the GC note the Canteen sub-committee report provided by</p>	<p>Meeting held 24th October Strathalbyn R-6 Canteen (Minutes attached). Email to be attached to minutes. Resignation of Donna Opie. Will continue with current staffing arrangement and consider next steps once the review of the canteen operations have been considered by GC in Term 1 2020. Surcharge of transactions under \$5 – still to be discussed in relation to Strath R-6. Finance committee should be made aware of the surcharge discussions. Ongoing issues in relation to funds being deposited in wrong bank account.</p>	<p>Moved Mel McAnaney that GC:</p> <ol style="list-style-type: none"> 1. write a letter of thanks to Canteen Manager Donna Opie for her service to EFS; and 2. Note the verbal report provided by Melanie McAnaney and Tanya Wilson. <p>Seconded Sue Miller CARRIED</p>
23.	<p>Uniform Sub Committee <u>Purpose:</u></p> <p>GC representatives: Melanie Priestley, Jo Garwood</p> <p><u>Recommendation:</u> That GC note the report (provided as attachment) by</p>	<p>No meeting held</p> <p>Yr 6 and Yr 12 jumpers have been finalised. Note that Julie will be opening on one of the 'one-stop shop' days. Long term benefits of having contract in place with Julie.</p>	<p>Noted</p>
24.	<p>Head of Campus Reports (attached) To report on the teaching and learning and other unique campus matters.</p> <p><u>Recommendation</u></p>	<p>Are there any matters arising (<i>by exception</i>)? R-6 - Milk carton regatta. Kindergarten transition successful Walkathon raised over \$8000 Team Tarling music demonstration</p>	<p>Moved Adam Howieson that GC note the reports (provided as attachment) by each Head of Campus. Seconded Adam Reid CARRIED</p>

	<p>The following HOC reports were tabled and discussed:</p> <p>HOC Ashbourne Campus HOC Langhorne Creek Campus HOC Milang Campus Director Primary Education Director Secondary Education</p>	<p>Farwelling of staff EFS float in pageant on Friday night. Step Up Day Question – reduction of one class at LC Campus? Discussion how this will work.</p>	
25.	<p>Staff Report (attached) R-6 7-12</p> <p><u>Recommendation</u></p> <p>The Staff Reports were tabled and discussed</p> <p>8.17pm – Melanie Priestley returned to the meeting</p>	<p>Members of the 7-12 Campus administration, finance, IT and Timetabling teams are trialling a series of One-Stop-Shop days (actually 2 days and 1 evening) where students and families can come in prior to the start of the academic year and finish all start-of-year requirements in one visit. Families are strongly encouraged to attend one of the sessions – dates, times, venue and services available at each are detailed over the page. EFTPOS and credit card facilities will be available for those making payments. School uniform: Julie Martin has agreed to open her Uniform Shop at 29a South Terrace, Strathalbyn (0417 771 944) for half day Fri 17th, all day Mon 20th and the Tues evening for your convenience (exact times to be advised).</p> <p>Administration One-Stop-Shop Sessions • Location: 7-12 Campus Resource Centre (Library) • Staff available: Timetabling, Student Services/Admin, Finance and IT personnel SESSION 1: Friday January 17th 2020 - 8am to 4pm SESSION 2: Monday January 20th 2020 - 8am to 4pm SESSION 3: Evening of Tuesday January 21st - 6pm to 8.30 pm</p>	<p>Moved Mel Priestley that the Staff reports (provided as attachment) be noted. Seconded Sue Miller CARRIED</p>
26.	<p>ICT update (attached) <u>Purpose:</u> To report on the ICT update across R-12 School</p> <p><u>Recommendation:</u> That the GC note the ICT update report provided by Ian Kent</p>	<p>Office 365 Training Register of Devices Intro to laptops at 5/6 level is to assist with transitioning into Year 7, so they have the basic skills when come across to 7-12 campus and the BYOD Magazines • Online versions to be emailed to families on last day of term R-6 and 7-12 Instagram Positive feedback with Instagram account, now with over 904 followers High Speed Internet / EMS Update</p>	<p>Moved Mel McAnaney that GC note the ICT update report (provided as attachment) Seconded Lisa Smith CARRIED</p>

		Internet going as well as to be expected EMS – late 2020 to EFS, basic model and added too and it becomes available – watch this space • Ian – communicated with ED, EFS requested to be one of the first schools Printing Usage Strath sites comparison between 2018 and 2019 has seen a reduction in total printed pages by over 185,000 even with 76 more staff and the average sheets printed per day has gone down by 404.	
27.	Proposed changes to the school day	1600 minutes – all campuses are currently over the maximum minutes. All campuses should have same start and finish times and same lunch times. Feedback from two larger campuses in relation to longer break times. Propose start 8.50 and 3.15 and 2.50 on a Wednesday.	Moved Mitch Beirmann that GC endorse the same start and finish times across all campuses. Seconded Mel McAnaney
28.	Student Free Days 2020 <u>Recommendation:</u> That the GC endorse the proposed Student Free Days and School Closure Day for 2020. Student Free Days Friday 6 th March Friday 5 th June Monday 20 th July Friday 20 th November School Closure Day Friday 11 th September	Lisa Smith requested student free day for Show be changed so that it coincides with when EFS agriculture students are at the show.	Moved Lisa Smith that GC endorse dates suggested with an amendment to School Closure Day – to be first Monday of Show (7 September) Seconded Julianne Fox CARRIED Student Free Days Friday 6 th March Friday 5 th June Monday 20 th July Friday 20 th November School Closure Day Monday 7 th September
29.	Secondary Pathways Submission to Education Council review <u>Purpose</u> To inform GC the submission to the Education Council's Secondary Pathways Review has been submitted (refer attachment "Submission Pathways Review December 2019 from EFS final as submitted online"). <u>Recommendation</u> That GC note the submission to the Education Council's Secondary Pathways Review was submitted on DATE following circulation and the opportunity for input from GC members, and that the		Moved Adam Howieson that GC note the submission to the Education Council's Secondary Pathways Review was submitted on DATE following circulation and the opportunity for input from GC members, and that the submission will be placed on the governance page of the school website. Seconded Tanya Wilson CARRIED

	submission will be placed on the governance page of the school website.		
30.	Communication Policy (including CAC Guidelines review) At the first meeting of GC in Term 1 2020 the draft communication framework and policy will be endorsed, including CAC Guidelines review outcomes.	Ian and Jo working on finalising supporting documentation, in particular around email communications and what each application is recommended to be used for (a.g. Daymap, Seasaw, email, etc)	Moved Sue Miller that GC formalise the Communication Policy in Term 1 (Appendices to be added including email communication) prior to the AGM in March 2020. Seconded Mitch Biermann CARRIED
31.	Correspondence In – Letter Minister Gardner Share of Capital Works <u>Purpose</u> Letter from Mr John Gardner MP Minister for Education dated 19/11/19 in response to GC's letter 19/9/19 regarding process, procurement and delivery of capital works at 7-12 Campus and R-6 Campus and how the \$1.8M EFS share of \$54M Capital Works funding will be allocated based on DfE analysis of current capacity and special requirements to build to 900 enrolments (refer Attachment " <i>Letter from Minister Gardner re Capital Works allocation to EFS 19 November 2019</i> "). <u>Recommendation</u> That GC note the letter from Mr John Gardner MP Minister for Education dated 19/11/19 in response to GC's letter 19/9/19 regarding process, procurement and delivery of capital works at 7-12 Campus and R-6 Campus and how the \$1.8M EFS share of \$54M Capital Works funding will be allocated based on DfE analysis of current capacity and special requirements to build to 900 enrolments.		Moved Lisa Smith that GC note the letter from Mr John Gardner MP Minister for Education dated 19/11/19 in response to GC's letter 19/9/19 regarding process, procurement and delivery of capital works at 7-12 Campus and R-6 Campus and how the \$1.8M EFS share of \$54M Capital Works funding will be allocated based on DfE analysis of current capacity and special requirements to build to 900 enrolments Seconded Mel Priestley CARRIED
	Correspondence In Letter to GC from Donna, 7-12 Canteen Fundraising		Dealt with in Canteen Report at Item 22 above.
32.	Governing Council elections 2020 Early in Term 1 2020 notice will be given outlining key dates and the process for nominations for the 8 positions which will be declared vacant.		Moved Mitch Biermann that GC note the process and that in week 2 of Term 1 2020 notice will be given outlining key dates and the process for nominations for the 8 Governing Council positions which will be declared vacant. Seconded Adam Reid CARRIED

33.	Any other business Zonta Club – Expect Respect Day		Noted brilliant presentation by the students.
34.	Future Meeting Dates <u>Purpose</u> For GC to determine meeting dates for Term 1 2020 including the setting of the 2020 AGM date. <u>Recommendation</u> That GC continue to meet on Monday evenings, Week 3 and Week 9 and determine at the meeting the date for the AGM 2020 (being mindful of GC election dates.) Monday Week 3 – Term 1 – 10 February 2020 – Strathalbyn 7-12 Campus Governing Council Meeting 6:30pm Finance Meetings to be scheduled Thursday a week and half prior to Governing Council Future agenda items: Meeting Closed: 8.45pm	Monday 10 February 2020 – Strathalbyn 7-12 Campus Governing Council Meeting 6:30pm If Members have any items they wish to include on the agenda they should be provided to Kate Jude or the Chair no later than the Wednesday prior to the Governing Council meeting. Notice of Meeting is provided at the end of each meeting and dates and times were set at the first meeting after the AGM. This will ensure informed and transparent decision making, efficient meeting practice and good governance.	Next meeting noted as Monday 10 February 2020, 6.30pm at Strathalbyn 7-12 campus (week 3).

Endorsed: _____
(Meeting Date)

Signed: _____
Chairperson