

Eastern Fleurieu School Governing Council (GC) - Agenda



Our Purpose: Joint responsibility with the Principal for the governance of the school (Education Act, 1972.)
To involve the school community in the governance of the school, setting broad direction and vision for the school.

Date:	10 February 2020	Start Time:	6.30pm	End Time:		Location:	7-12 Campus
Chairperson:	Sue Miller			Guest(s):	Include any observers		
Membership:	Ian Kent (Principal), Sue Miller, Adam Howieson, Richard Prusa, Lisa Smith, Melanie Priestley, Adam Reed, Melanie McAnaney, Rosy Scaffidi-Muta, Julianne Fox, Mitch Biermann, Tanya Wilson/Jo Garwood (Directors rotating), Matt Taylor (Staff Rep 7-12), Chris Pelle (Staff Rep R-6), Ashleigh Tarling (Staff Rep R-6), Name (Student Rep, rotating), Josh Teague (Community Rep) Don't remove names if they don't attend – list those not present in apologies						

Item No	Agenda	Key Issues/Discussion Dot Points (record at the meeting)	Minutes (record at the meeting)
1.	Welcome Acknowledgement of Land	"We would like to acknowledge that this meeting is being held on the traditional lands of the Ngarrindjeri Nation, and we pay respect to their elders past and present."	
2.	Apologies/Absent Quorum is majority of filled positions. Half plus 1.		Apologies: Absent:
3.	Conflict of Interest A councillor must not take improper advantage of the position of councillor to gain, directly or indirectly, a personal advantage or an advantage for any associated person, which might cause detriment to the school.	Members are reminded of their responsibilities to disclose that nature of any interest. Are there any?	Record name and nature of any conflict and note if member will be leaving the meeting at consideration of the item(s) for which they have a conflict.
4.	Confirmation of Previous Meeting Minutes (attached) <u>Purpose:</u> To confirm the minutes of previous meeting, provided as an attachment. <u>Recommendation</u> That the minutes of the GC meeting held 9 December 2019 are confirmed as a true and accurate record of proceedings.	Are there any matters arising?	Moved name that the minutes of the GC meeting held 9 December 2019, are confirmed as a true and accurate record of proceedings. Seconded name
5.	Business Arising from last meeting <u>Recommendation</u> That GC note the <u>Purpose</u> To inform GC of	Are there any matters arising?	Moved name that the correspondence from to GC regarding the (provided as attachment) be noted. Seconded name

	<u>Recommendation</u> That GC note the		
6.	Principal's Report (attached) <u>Purpose:</u> To receive the Principal's report. <u>Recommendation</u> That the GC note the Principal's report provided by Ian Kent and consider any matters by exception at the meeting.	Are there any matters arising? <ul style="list-style-type: none"> 	Moved name that the Principal's report (provided as attachment) be noted. Seconded name
7.	Chairperson Report (attached) <u>Purpose:</u> To receive the Chairperson's Report <u>Recommendation</u> That the GC note the Chairperson's Report provided by Sue Miller.		Moved name that the Chairperson's report (provided as attachment) be noted. Seconded name
8.	Finance Report GC Representatives: FC Chair Adam Howieson, GC Chair Sue Miller <u>Purpose:</u> To receive the following reports: <u>Recommendation</u> That the GC note . The following reports for the months ending 31 October and 30 November 2019 <ul style="list-style-type: none"> Governing Council Report (or year to date actual vs budget report) Balance sheet Profit and Loss statement Business Managers Finance Report Governing Council variances were Discussed Budget variances were tabled and discussed in Tony's (Business Manager) GC report.	Are there any matters arising (by exception)? <ul style="list-style-type: none"> No finance committee meeting was held due to coinciding with week 1, however Business Manager Tony Robinson will be in attendance and speak to the finance reports. 	Moved name that GC note the reports provided (provided as attachment). Seconded name
9.	Canteen Finance Report R-6 GC Representative: Julianne Fox <u>Purpose:</u> To provide the R-6 Canteen report. <u>Recommendation</u>	Are there any matters arising (by exception)? <ul style="list-style-type: none"> No finance committee meeting was held due to coinciding with week 1, however Business Manager Tony Robinson will 	Moved name that GC note the reports to be provided (provided as attachment) Seconded name

	<p>The following reports for the Canteen R-6 service for the months ending 31 October and 30 November 2019 were tabled and discussed:</p> <ul style="list-style-type: none"> Balance sheet Profit and Loss statement <p>The GC notes that the year to date result is in surplus for October and deficit for November.</p>	<p>be in attendance and speak to the finance reports.</p>	
10.	<p>Canteen Committee Report 7-12 GC Representative: Mel McAnaney</p> <p><u>Purpose:</u> To provide the 7-12 Canteen report.</p> <p><u>Recommendation</u></p> <p>The following reports for the Canteen 7-12 service for the months ending 31 October and 30 November 2019 were tabled and discussed:</p> <ul style="list-style-type: none"> Balance sheet Profit and Loss statement The GC notes that the year to date result is in deficit for October and surplus for November. 	<p>Are there any matters arising (by exception)?</p> <ul style="list-style-type: none"> No finance committee meeting was held due to coinciding with week 1, however Business Manager Tony Robinson will be in attendance and speak to the finance reports. 	<p>Moved name that GC note the reports to be provided (provided as attachment) Seconded name</p>
11.	<p>Central Debt Collection (attached) Purpose: To provide the Governing Council on February 10, 2020 the Materials and Services Charges debts relating to 2018 and 2019 be pursued through the Central Debt Collection process.</p> <p>Recommendation: The Governing Council can confirm that they have taken all steps to recover the debts and request that the debtors be pursued by the Department.</p>	<p>Are there any matters arising (by exception)?</p>	<p>Moved name that GC note the reports to be provided (provided as attachment) Seconded name</p>
12.	<p>OSHC (attached) <u>Purpose:</u> To provide the OSHC report.</p> <p>GC Representative: Julianne Fox</p> <p><u>Recommendation</u></p> <p>The following reports for the OSHC service for the Reporting Period 10.12.2019 - 10.02.2020 was tabled and discussed:</p>	<p>Are there any matters arising (by exception)?</p>	<p>Moved NAME that GC notes the reports provided by OSHC director. Seconded NAME</p>

	<ul style="list-style-type: none"> Director's Service Report 		
13.	<p>Facilities Current and Future Planning <u>Purpose:</u> For GC to receive an update on the progress of current facilities upgrades, and to consider future planning.</p> <p><u>Recommendation:</u> That the GC note the Facilities report provided by Becky Hawkey.</p>		<p>Moved name that GC note the report (provided as attachment) by Becky Hawkey. Seconded name</p>
14.	<p>Transport Sub Committee <u>Purpose:</u> For GC to receive an update on the buses</p> <p>GC Representatives: Adam Howieson</p> <p><u>Recommendation:</u> That the GC note the Transport report provided by Becky Hawkey</p> <p>Bus Information and Guidelines available on the Information tab of the school website.</p>	No meeting held	<p>Moved name that GC note the report (provided as attachment) by Becky Hawkey. Seconded name</p>
15.	<p>Canteen Sub Committee <u>Purpose:</u> For GC to receive an update on the Canteen</p> <p>GC Representatives:</p> <p><u>Recommendation:</u> That the GC note the Canteen sub-committee report provided by</p>	No meeting held	<p>Moved name that GC note the report (provided as attachment) by Seconded name</p>
16.	<p>Uniform Sub Committee <u>Purpose:</u></p> <p>GC representatives: Melanie Priestley, Jo Garwood</p> <p><u>Recommendation:</u> That GC note the report (provided as attachment) by</p>	No meeting held	<p>Moved name that GC note the report (provided as attachment) by Seconded name</p>
17.	<p>Head of Campus Reports (attached) To report on the teaching and learning and other unique campus matters.</p>	Are there any matters arising (by exception)?	<p>Moved name that GC note the reports (provided as attachment) by each Head of Campus. Seconded name</p>

	<u>Recommendation</u> The following HOC reports were tabled and discussed: HOC Ashbourne Campus HOC Langhorne Creek Campus HOC Milang Campus Director Primary Education Director Secondary Education		
18.	Staff Report R-6 7-12 <u>Recommendation</u> The Staff Reports were tabled and discussed	Chris / Ashleigh R-6 Matt 7-12	Moved name that the Staff reports (provided as attachment) be noted. Seconded name
19.	ICT update (attached) <u>Purpose:</u> To report on the ICT update across R-12 School <u>Recommendation:</u> That the GC note the ICT update report provided by Ian Kent		Moved name that GC note the ICT update report (provided as attachment) Seconded name
20.	Changes to the school day (attached) <u>Purpose:</u> <u>Recommendation:</u> That the GC note the letter distributed to families regarding the slight change to school hours across R-12.		Moved name that GC Seconded name
21.	Governing Council elections 2020 (attached) Week 1/2 letters distributed via fb, website, szapp, email and printouts to students outlining key dates and the process for nominations for the 8 positions which will be declared vacant.		
22.	Any other business	Key Issues: •	Moved name that the GC note Seconded name CARRIED

23.	<p>Future Meeting Dates</p> <p><u>Purpose</u> For GC to confirm meeting dates for Term 1 2020 including the setting of the 2020 AGM date and confirm location of meetings.</p> <p><u>Recommendation</u> That GC continue to meet on Monday evenings, Week 3 and Week 9 for Term 1, Weeks 4 and 8 thereafter for 2020. Please see below for proposed dates and location of meetings.</p> <p>Term 1 Monday Week 3 – 10 February 2020 Strathalbyn 7-12 Campus Governing Council Meeting 6:30pm</p> <p>Monday Week 9 – 23 March 2020 Strathalbyn 7-12 Campus Governing Council Meeting 6:30pm</p> <p>Monday Week 10 – 30 March 2020 Strathalbyn 7-12 Campus AGM of the Governing Council 7:00pm</p> <p>Term 2 Monday Week 4 – 18 May 2020 Strathalbyn R-6 Campus CAC Meeting 6:00pm Governing Council Meeting 6:30pm</p> <p>Monday Week 8 – 15 June 2020 Ashbourne R-6 Campus CAC Meeting 6:00pm Governing Council Meeting 6:30pm</p> <p>Term 3 Monday Week 4 – Langhorne Creek R-6 Campus CAC Meeting 6:00pm Governing Council Meeting 6:30pm</p> <p>Monday Week 8 – Milang R-6 Campus CAC Meeting 6:00pm Governing Council Meeting 6:30pm</p>	<p>Notice of Meeting Monday 23 March 2020 – Strathalbyn 7-12 Campus Governing Council Meeting 6:30pm</p> <p>If Members have any items they wish to include on the agenda they should be provided to Kate Jude or the Chair no later than the Wednesday prior to the Governing Council meeting.</p> <p>Notice of Meeting is provided at the end of each meeting and dates and times were set at the first meeting after the AGM. This will ensure informed and transparent decision making, efficient meeting practice and good governance.</p>	
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Endorsed: _____
(Meeting Date)

Signed: _____
Chairperson