

Eastern Fleurieu School Governing Council (GC) - Minutes



*Our Purpose: Joint responsibility with the Principal for the governance of the school (Education Act, 1972.)
To involve the school community in the governance of the school, setting broad direction and vision for the school.*

Date:	18 th March 2019	Start Time:	6.30pm	End Time:	8.30pm	Location:	Strathalbyn 7-12 Campus
Chairperson:	Sue Miller			Guest(s):	Include any observers		
Membership:	Ian Kent (Principal), Leah Breen, Adam Howieson, Andrew Joyner, Sue Hall, Richard Prusa, Lisa Smith, Melanie Priestley, Merridy Chester, Liz Kropp, Tanya Wilson/Jo Garwood(Directors rotating), Emily Rodgers (Staff Rep 7-12), Andrea Thomas (Staff Rep R-6), Name (Student Rep, rotating), Name (Community Rep)						

Item No	Agenda	Key Issues/Discussion Dot Points (record at the meeting)	Minutes (record at the meeting)
1.	Welcome Acknowledgement of Land	"We would like to acknowledge that this meeting is being held on the traditional lands of the Ngarrindjeri Nation, and we pay respect to their elders past and present."	
2.	Apologies/Absent Quorum is majority of filled positions. Half plus 1.	Apologies: Absent:	S Hall, M Chester, J Teague
3.	Conflict of Interest A councillor must not take improper advantage of the position of councillor to gain, directly or indirectly, a personal advantage or an advantage for any associated person, which might cause detriment to the school.	Members are reminded of their responsibilities to disclose that nature of any interest. Are there any?	Nil
4.	Confirmation of Previous Meeting Minutes (attached) To confirm the minutes of previous meeting, provided as an attachment. <u>Recommendation</u> That the minutes of the Special GC meeting held 21 st February 2018 are confirmed as a true and accurate record of proceedings. <u>Recommendation</u> That the minutes of the GC meeting held 11 th February 2018 are confirmed as a true and accurate record of proceedings.	Are there any matters arising? <ul style="list-style-type: none"> It was observed that Ian Kent had not been recorded as present for all meetings of GC throughout 2018. 	Moved Mel Priestley that the minutes, as amended of the Special GC meeting held 21 st February and 11 February 2019 are confirmed as a true and accurate record of proceedings. Seconded Richard Prusa CARRIED Moved Emily Rodgers that all minutes of Governing Council for 2018 be amended to reflect that Ian Kent was present at all 2018 meetings. Seconded Leah Breen CARRIED
5.	Business Arising from last meeting	Are there any matters arising? <ul style="list-style-type: none"> Auditor's Report 	

<p>6.</p>	<p>Principal's Report (attached) To receive the Principal's report.</p> <p><u>Recommendation</u></p> <p>That the GC note the Principal's report provided by Ian Kent and consider any matters by exception at the meeting.</p>	<p>Are there any matters arising?</p> <ul style="list-style-type: none"> • Ian informed GC of a meeting held today with he, Jo Garwood and DfE people. There is a new model being trialed where one builder is appointed to oversee all work. This should be more effective and efficient. • EFS frustrations and problems with the 3 Strath R-6 classrooms were raised. Responses will be available at a meeting next week. • 7-12 issues have proved positive for other communication with DfE. • Minister for Education interested in EFS experience with Yr 7s in high school. • Funding for students with special needs – The new DfE funding model is affecting all students. Schools with similar issues are positively supporting each other to apply for funding. Ian is focusing on access and equity to quality programs as a major issue. • Social media – comment in Ian's report is a general comment, not directed to GC members. Discussion surrounding the non endorsed EFS Parents facebook page 	<p>Moved Leah Breen that the Principal's report (provided as attachment) be noted. Seconded Andrew Joyner CARRIED</p>
<p>7.</p>	<p>Chairperson Report (attached 'Sue's update to GC Meeting 18 March 2019 post Minister Gardner & Josh Teague meeting 6 March 2019 at EFS)</p>	<ul style="list-style-type: none"> • Very productive meeting with Minister Gardner 6 March at 9.30am. • Thank you email to Josh Teague, and his reply attached. • Ian liaised with DfE media to issue a statement re capacity. • Minister confirmed classrooms won't be second-hand, operational in Term 2, suitable as a medium to longer term facility. • Minister confirmed \$56M announced on 19/2 EFS will get 100 spaces which will be operational by 2022. Guaranteed additional to the four classrooms coming to address our immediate need. • DfE will work closely with us to plan and implement these spaces. • Minister noted professional and proactive GC focussed on outcomes and getting the best results for our students. 	<p>GC noted the summary of meeting with the Minister for Education and Member for Heysen provided by Sue Miller.</p> <p>Emily Rodgers moved that GC acknowledge the efforts of GC Chair Sue Miller and the great work she did in resolving our Capacity/ Accommodation issues. Seconded Andrew Joyner CARRIED</p>

		<ul style="list-style-type: none"> Key points addressed included anomaly between residential address/bus routes for determining school of right/catchment area (noting EFS has not received a response to our letter of 4 December 2018 regarding school zones and bus routes) the Goolwa issue (bus, Investigator), submission to yourSAy review, learnings from year 7 in high school. (shared the play spaces suggestion previously raised by GC), media <p>Sue provided GC with transcript of the Goolwa secondary education discussion on ABC891 Tuesday 5 March</p>	
8.	<p>Finance Committee Report – Meeting Date 13th March 2019 (attached)</p> <p>GC Representative: Leah Breen, Chair Sue Miller</p> <p>To receive the report from the Finance Committee arising from the Finance Committee Meeting held 13th March 2019 and consider any recommendations. The Finance Committee Report circulated to GC on 18th March 2019.</p> <p><u>Recommendation</u> That the GC note (as advised by the Finance Committee in their report, attached).</p> <p>The following reports for the month ended 30th November 2018, 31st December 2018 and 31st January 2019 were tabled and discussed:</p> <ul style="list-style-type: none"> Governing Council Report (or year to date actual vs budget report) Balance sheet Profit and Loss statement Business Managers Finance Report Governing Council variances were discussed <p>Budget variances were tabled and discussed in Tony’s (Business Manager) GC report and Finance Committee’s meeting minutes.</p>	<p>Are there any matters arising (by exception)?</p> <ul style="list-style-type: none"> Leah spoke to the report 	<p>Moved Andrew Joyner that GC note the reports to be provided (provided as attachment) by the Finance Committee at GC 18th March 2019. Seconded Richard Prusa CARRIED</p>

9.	<p>Finance Committee Canteen Report R-6 To provide the R-6 Canteen report (attached).</p> <p><u>Recommendation</u></p> <p>The following reports for the Canteen R-6 service for the month ended 30th November 2018, 31st December 2018 and 31st January 2019 were tabled and discussed:</p> <ul style="list-style-type: none"> ▪ Balance sheet ▪ Profit and Loss statement <p>The GC notes that the end of year result is in deficit and as such a review has been carried out to reduce costs.</p>	<p>Are there any matters arising (by exception)?</p> <ul style="list-style-type: none"> • Leah spoke to the report 	<p>Moved Andrea Thomas that GC note the reports to be provided (provided as attachment) by the Finance Committee. Seconded Andrew Joyner CARRIED</p>
10.	<p>Finance Committee Canteen Report 7-12 To provide the 7-12 Canteen report (attached).</p> <p><u>Recommendation</u></p> <p>The following reports for the Canteen 7-12 service for the month ended 30th November 2018, 31st December 2018 and 31st January 2019 were tabled and discussed:</p> <ul style="list-style-type: none"> ▪ Balance sheet ▪ Profit and Loss statement <p>The GC notes that the end of year result is in surplus.</p>	<p>Are there any matters arising (by exception)?</p> <ul style="list-style-type: none"> • Leah spoke to the report 	<p>Moved Jo Garwood that GC note the reports to be provided (provided as attachment) by the Finance Committee. Seconded Richard Prusa CARRIED</p> <p>Moved Leah Breen that GC acknowledge the work of the Finance Team who are on top of the school's finances and professional and available to answer any questions. Seconded Andrew Joyner CARRIED</p>
11.	<p>Final Budget Summary Approved to present to Governing Council from the Finance Committee Meeting held 13th March 2019.</p> <p><u>Recommendation</u> That the GC approve the Final Budget for 2019 as presented.</p>	<p>TRT \$542 per day Ian is considering an appeal the DfE in relation to payment of long term sick leave being the responsibility of the school.</p> <p>New classrooms will come with a furniture budget and data to the rooms. EFS will have to fund the smartboards in the classrooms.</p>	<p>Moved Richard Prusa that GC note the reports to be provided (provided as attachment) by the Finance Committee. Seconded Andrew Joyner CARRIED</p>

12.	<p>OSHC To provide the OSHC report.</p> <p><u>Recommendation</u> The following reports for the OSHC service for the Reporting Period 11/2/19 – 18/3/19 was tabled and discussed:</p> <ul style="list-style-type: none"> ▪ Director’s Service Report 	<p>Are there any matters arising (by exception)?</p> <ul style="list-style-type: none"> • the tender process has been finalised with a recommendation to be made tomorrow – advice to next meeting regarding successful tenderer. 	<p>Moved Jo Garwood that GC note the report (provided as attachment) by the OSHC. Seconded Emily Rodgers CARRIED</p>
13.	<p>Transport Sub Committee GC Representatives: Adam Howieson, Sue Hall</p> <p><u>Recommendation</u></p>	<p>No meeting has been held.</p> <p>Whilst DfE have agreed for the Treutler Road bus to continue for another term, GC have concerns about the number of eligible students accessing the bus. Ilan to check with Becky the student numbers currently accessing the Treutler Road bus.</p>	<p>Moved Sue Miller that Ian is to check with Becky the student numbers currently accessing the Treutler Road bus and provide an update to the next meeting. Seconded Andrew Joyner CARRIED</p>
14.	<p>R-6 Canteen Sub Committee GC representative: Elizabeth Kropp</p> <p><u>Recommendation</u></p>	<p>Meeting every three weeks. Next meeting week 9. Noted that a new GC rep will be required</p>	
15.	<p>7-12 Canteen Sub Committee GC representative: Andrew Joyner</p> <p><u>Recommendation</u></p>	<p>Haven’t met yet. Noted that a new GC rep will be required</p>	
16.	<p>Uniform Sub Committee GC representatives: Melanie Priestley, Jo Garwood</p> <p><u>Recommendation</u></p>	<p>Haven’t met this year yet</p>	
17.	<p>Head of Campus Reports (attached) To report on the teaching and learning and other unique campus matters.</p> <p><u>Recommendation</u> The following HOC reports were tabled and discussed: HOC Ashbourne Campus HOC Langhorne Creek Campus HOC Milang Campus Director Primary Education Director Secondary Education</p>	<p>Are there any matters arising (by exception)?</p>	<p>Moved Leah Breen that GC note the reports (provided as attachment) by each campus. Seconded Andrea Thomas CARRIED</p>

18.	<p>Staff Report (attached) R-6 7-12</p> <p><u>Recommendation</u></p> <p>The Staff Reports were tabled and discussed</p>	<p>Andrea R-6 R-6 Parent/Teacher interview process being managed through Schoolzine</p> <p>Emily 7-12 New student leadership model being trialled at 7-12 campus.</p> <p>2018 School Magazine should be available in the next few weeks.</p>	<p>Moved Andrea Thomas that the Staff reports (provided as attachment) be noted. Seconded Mel Priestley CARRIED</p>
19.	<p>Update - post Minister meeting Sue (attached)</p>	<p>Are there any matters arising (by exception)?</p> <p>Dealt with in Chairperson's report</p>	
20.	<p>CAC Parent Groups Review</p> <p><u>Purpose</u> To provide GC with a summary of collated information received from CACs regarding how existing groups are currently operating, their purpose, the guidelines/documents being used and the format and topics for meetings.</p> <p><u>Recommendation</u> Given that a Communication Framework for Eastern Fleurieu R-12 School will be developed in 2019, it is recommended that GC:</p> <ol style="list-style-type: none"> 1. note this summary and provide it to all CACs/Parent Groups for their information; and 2. defer further work on this review until the Communication Framework is developed and endorsed to avoid any duplication of effort. 	<p>Are there any matters arising (by exception)?</p> <p>Review of Communication Framework will capture a large number of comments.</p> <p>Strath R-6 CAC AGM didn't achieve a quorum.</p> <p>Small campus differences – this process might define role better for the future</p>	<p>Moved Elizabeth Kropp that the CAC Parent review (provided as attachment) be noted. Seconded Jo Garwood CARRIED</p>
21.	<p>2019 GC Election Outcome</p> <p>Results announced</p> <p><u>Recommendation</u></p> <p>Monday 18 March Successful candidates advised</p> <p>Wednesday 20 March Results published on (Facebook, website, SZapp, email)</p> <p>Monday 25 March Governing Council AGM, 7pm</p>	<p>Mel Priestley and Mel McAnaney have been elected for a two year term.</p> <p>There is a vacancy for three further two year terms.</p> <p>Merridy Chester has indicated to Sue that she will need to resign resulting in a casual one year vacancy.</p> <p>Discussion regarding how to fill these 3 x 2 year vacancies expiring 2021; 1 x 1 year vacancy expiring 2020 (balance of Merridy Chester's term)</p> <p>Josh Teague be invited to again fill role of Community Rep – Sue</p>	<p>Moved Leah Breen that Mel Priestley and Mel McAnaney each be appointed for two year term expiring 2021, and that Merridy Chester's resignation be accepted creating a casual vacancy of 1 year, expiring 2020. Seconded Richard Prusa CARRIED</p> <p>Moved Sue Miller that GC will invite those identified during the meeting to consider nominating as GC members and also invite people to attend the AGM and be nominated from the floor. Seconded Emily Rodgers CARRIED</p>

		Andrea Thomas stepping down as staff rep.	Moved Sue Miller that the work and contributions of retiring GC parent members Elizabeth Kropp, Andrew Joyner, Leah Breen and Sue Hall and staff rep Andrea Thomas be acknowledged. Seconded Lisa Smith CARRIED
22.	Fundraiser – Langhorne Creek Campus		Noted
23.	Any other business		NIL
24.	<p>Future Meeting Dates Monday Week 9 – GC AGM – Monday 25 March</p> <p>Finance Meetings to be scheduled a week prior to Governing Council</p> <p>GC will meet with CACs at 6pm and GC meeting will commence at 6.30pm. Future agenda items:</p> <p>Meeting Closed: 8.30pm</p>	<p>Notice of Meeting 25th March AGM - Strathalbyn 7-12 Campus, 11 Callington Road, Strathalbyn 7pm</p>	Noted