

STAFF REPORT

Governing Council 9-12-19

R-6 Report

It has been a busy few weeks for all of our teachers and classes. Still to come are the various class celebrations, Early Years swimming lessons, Year 6 Graduation and the final assemblies at each campus. We are also saying farewell to many staff members.

In addition to this....

- All R-6 Year 6 students participated in a White Ribbon Day assembly at the 7-12 campus and the students from Langhorne Creek, Milang and Ashbourne stayed on to have their Growth and Development workshops.
- All of the children came together in their new classes for 'Step up Day'.
- Completed module one of Berry Street training on Student free day with all R-12 teaching and SSO staff
- Literacy support teacher – Mel Pitt has been working on trial of InitialLit, a junior primary literacy program
- Kindy transitions across all sites are completed with students visiting on Step Up day
- Students from all campuses entering a boat in the Milang Regatta

7-12 Report

2020 student timetables

As with last year student timetables will be emailed to their school email address in December, if your child has forgotten their email address or password they will need to contact the IT department at the 7-12 Campus. Details about making adjustments to these timetables will follow later. All students will receive printed timetables on Day 1 of 2020 also. Please remember that there is sometimes the need to make last minute adjustment to timetables around resourcing, students leaving, etc.

One Stop Shop

Historically, the first week of the new school year has seen families and school staff “drowning” in required administrative paperwork which, along with student timetable issues, can obviously interfere with an effective start to the year’s teaching programs and cause unnecessary stress to all.

In an attempt to prevent this for the 2020 school year, members of the **7-12 Campus** administration, finance, IT and Timetabling teams are trialling a series of One-Stop-Shop days (actually 2 days and 1 evening) where students and families can come in prior to the start of the academic year and finish all start-of-year requirements in one visit.

Families are strongly encouraged to attend one of the sessions – dates, times, venue and services available at each are detailed over the page.

EFTPOS and credit card facilities will be available for those making payments.

School uniform: Julie Martin has agreed to open her Uniform Shop at 29a South Terrace, Strathalbyn (0417 771 944) for half day Fri 17th, all day Mon 20th and the Tues evening for your convenience (exact times to be advised).

Administration One-Stop-Shop Sessions

- *Location: 7-12 Campus Resource Centre (Library)*
- *Staff available: Timetabling, Student Services/Admin, Finance and IT personnel*

SESSION 1: Friday January 17th 2020 - 8am to 4pm

SESSION 2: Monday January 20th 2020 - 8am to 4pm

SESSION 3: Evening of Tuesday January 21st - 6pm to 8.30 pm

At all these sessions you will be able to:

1. Resolve student timetable blanks (ie choose any missing subjects in order to ensure a full lesson load)
2. Collect stationery packs (for Yr 7 students) and student planners (all year levels)
3. Complete &/or lodge - School Card applications
 - Personal Information / contact detail updates

- Aquatics consents and/or health care plans
 - Known camp / excursion consents
 - Subject fee Commitment to Pay agreements (if applicable)
 - Health Care Plans and any medications required to be held at school
- 4. Pay Materials & Services and other invoices or establish instalment plans
- 5. Collect student school photo consents
- 6. Collect vaccination consents (yr 8s and yr 10s)
- 7. Establish DayMap and/or SZapp parent access