

Eastern Fleurieu School Governing Council (GC) - Minutes

Our Purpose: Joint responsibility with the Principal for the governance of the school (Education Act, 1972.)
To involve the school community in the governance of the school, setting broad direction and vision for the school.

6pm: Governing Council met with Ashbourne R-6 Advisory Committee representatives. Present: Cathy, Bev, Kerry, Leah, Bibi, – GC members Adam, Richard, Sue, Jo, Mel, Mitchell, Lisa, Julieanne

CAC meeting – no feedback on Parent Engagement or Communication Framework

What the future of EFS looks like

Ashbourne Campus Feedback

(Bev and I broke this question into 2 parts, using Bev's Alexandrina Council survey experience)

What do we love about what we have now, how do we make sure we retain this?

- Family feel
- Strong community links, want to grow numbers of students but not lose this feel
- Bush school, nature Ed focus
- Well-being priority, strong links to the Nature Ed, eg Sit spot
- Beautiful campus environment
- Ability to tailor educational outcomes due to small class sizes i.e. group students on particular subjects according to aptitude rather than age
- Inclusivity of campus – supportive, welcoming environment for students with special needs

Ideas for developing/capitalising on this? What are your big ideas?

- Links with local community
- Inter campus collaboration, students coming out to Ashbourne and Ashbourne students going in
- Skill sharing
- Staff/campus development in outdoor/nature education (i.e Bush School accreditation)
- Promotion of smaller campuses as alternative learning environments and build on/utilise their strengths
- Ideas often come from resolving problems, challenges with transitioning for R-6 to 7-12 campus, eg tasks requiring students to work on projects over weeks, small friendship groups? Not sure of the answer? Sometimes only 2 students in a year level. Have more students visit, esp older year levels, needs to be more than once per term.

Challenges for the coming years

- Job readiness

CAC briefing paper from GC

Works well, useful, thank you

- Discussion re transitioning of year 6s to 7-12 campus

Date:	28 October 2019	Start Time:	6.35pm	End Time:	8.10pm	Location:	Ashbourne R-6 Campus
Chairperson:	Sue Miller	Guest(s):	Observers: Ashbourne CAC members Cathy, Bev, Bibi, Kerry, Leah Breen – Ashbourne CAC member (and former GC member for 2 years to March 2018 AGM and former GC treasurer) Danni Dejong (Chair of Strathalbyn R-6 CAC), Andrew Joyner (GC member for 9 years to March 2018 AGM, and former GC chair)				
Membership:	Ian Kent (Principal), Sue Miller, Adam Howieson, Richard Prusa, Lisa Smith, Melanie Priestley, Adam Reed, Melanie McAnaney, Rosy Scaffidi-Muta, Julianne Fox, Mitch Biermann, Tanya Wilson/Jo Garwood (Directors rotating), Emily Rodgers (Staff Rep 7-12), Chris Pelle (Staff Rep R-6), Ashleigh Tarling (Staff Rep R-6), Name (Student Rep, rotating), Josh Teague (Community Rep) Don't remove names if they don't attend – list those not present in apologies						

Item No	Agenda	Key Issues/Discussion Dot Points (record at the meeting)	Minutes (record at the meeting)
1.	Welcome Acknowledgement of Land	"We would like to acknowledge that this meeting is being held on the traditional lands of the Ngarrindjeri Nation, and we pay respect to their elders past and present."	Welcomed observers
2.	Apologies/Absent Quorum is majority of filled positions. Half plus 1.	A quorum was achieved – 8 members present (majority of filled positions 15)	Apologies: Rosy Scaffidi-Muta, Adam Reed, Ian Kent, Tanya Wilson, Emily Rodgers, Ashleigh Tarling, Mel McAnaney, Josh Teague MP Absent: Student Reps
3.	Conflict of Interest A councillor must not take improper advantage of the position of councillor to gain, directly or indirectly, a personal advantage or an advantage for any associated person, which might cause detriment to the school.	Members are reminded of their responsibilities to disclose that nature of any interest. Are there any?	Nil
4.	Confirmation of Previous Meeting Minutes (attached) To confirm the minutes of previous meeting, provided as an attachment. <u>Recommendation</u> That the minutes of the GC meeting held 16 September 2019 are confirmed as a true and accurate record of proceedings.	Are there any matters arising? Nil	Moved Adam Howieson that the minutes of the GC meeting held 16 September 2019, are confirmed as a true and accurate record of proceedings. Seconded Richard Prusa CARRIED
5.	Business Arising from last meeting	Are there any matters arising?	Nil
6.	Principal's Report (attached) To receive the Principal's report. <u>Recommendation</u>	Are there any matters arising? • Proud of our thriving multicampus community at Eastern Fleurieu R-12 School – refer report for student activities and engagement	Moved Mel Priestly that the Principal's report (provided as attachment) be noted. Seconded Jo Garwood CARRIED

	That the GC note the Principal's report provided by Ian Kent and consider any matters by exception at the meeting.	• Aim to achieve at the highest level possible. All our students will be the beneficiaries of strong parent/school partnerships. • 1500+ Facebook followers, 800 Instagram followers and together they have had about 200 posts of students doing amazing things. • Our students across all campuses are experiencing an exciting hands on teaching and learning program that just continues to get better and better. • 934 people signed up to our Schoolzine app and are loving the clear method of communication. Newsletters, whilst they are a means of celebrating students work and to get important messages out, is not the only thing the Schoolzine app is about. There are a whole range of applications within the app that people are using to communicate with the school. • NAPLAN results have continued to improve and some going against the national trend. This is interesting as we did experience some difficulties with the online testing. • Meeting with Ann Prime and her team in a couple of weeks to go more in-depth with the results and look at how we can use this data to continuously improve.	
7.	Chairperson Report (attached) To receive the Chairperson's Report <u>Recommendation</u> That the GC note the Chairperson's Report provided by Sue Miller.	Refer draft Newsletter article for Week 3 Alexandrina Council Fleurieu Futures Award – agenda item for this meeting Met with Ian Kent re merits of bringing 'Operational Viticulture Work Experience 5 day traineeship' based on a Barossa Valley initiative running out of Nuriootpa High School. Question from Bev (observer) whether Lisa Halling has been involved in conversations so far. Email to GC members last month advising will be drafting a submission to the Federal Government Education Council review "<i>Optimising senior secondary pathways into work, further education</i>"	Moved Mel Priestley that the Chairperson's report (provided as attachment) be noted. Seconded Richard Prusa CARRIED Chair reminded observers that only Governing Council members participate in the meeting Constitution – The council of any committee of Council may, at its discretion, allow non-members who have special interests or knowledge relevant to the Council to attend its meetings as observers and, if it agrees, take part in discussions on particular issues. Non-members cannot vote.

		<i>and training”</i> based on VET submission – any suggestions to Sue by Friday 15 November and circulate to all for comment before submitting by due date of 6 December (for noting at 9 December GC meeting) Followed up with DfE when the recording from the Governing Council forum held at Adelaide Botanic High in April 2019 will be publicly available. Alexandrina Council reviewing their strategic management plans and seeking ideas & challenges community will face between now and 2040. The council agreed to support the EFS Fleurieu Futures Award so I asked Ian to promote this with students to join the conversation – anyone completing a survey or registering for a workshop go into the draw to win an iPad Mini! More information about how to get involved in the Alexandrina 2040 consultation process, and to find links to the surveys and FAQs about the process, visit https://mysay.alexandrina.sa.gov.au/A2040 Open until Sunday 10 November. Sue email to GC re Melbourne Declaration submission follow up opportunity for comment on draft of Declaration. Kate to place GC submission on website. Leah (observer) asked questions regarding the submission. Sue forwarded email to GC re Strathalbyn Campus became the 264th site in the State to be connected to DfE system’s new high-speed internet connectivity solution (a whopping 600Mbps/600Mbps uncontended, business grade connection). Jo informed meeting that four DfE staff met with EFS staff and were focused on how the technology can work for us; EFS seeking to be a pilot school for new DfE management system. Draft article for 2019 School Magazine circulated to GC members for their input.	
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8.	Finance Committee Report – 17 October 2019 (attached) GC Representatives: FC Chair Adam Howieson, GC Chair Sue Miller To receive the report from the Finance Committee arising from the Finance Committee Meeting held 17 October 2019 and consider any recommendations. The Finance Committee Report circulated to GC on 25 October 2019. <u>Recommendation</u> That the GC note (as advised by the Finance Committee in their report, attached). The following reports for the month ended 31st August were tabled and discussed: ▪ Governing Council Report (or year to date actual vs budget report) ▪ Balance sheet ▪ Profit and Loss statement ▪ Business Managers Finance Report ▪ Governing Council variances were Discussed Budget variances were tabled and discussed in Tony's (Business Manager) GC report and Finance Committee's meeting minutes	Are there any matters arising (by exception)? • Minutes of Finance meeting dated 17 October 2019 to be circulated to GC. • Adam spoke to the report. Large amount of unbudgeted income	Moved Jo Garwood that GC note the reports provided (provided as attachment) by the Finance Committee from the Finance Committee meeting held 17 October 2019. Seconded Richard Prusa CARRIED
13.	Canteen Committee Report R-6 (attached) To provide the R-6 Canteen report. GC Representative: Julianne Fox <u>Recommendation</u> The following reports for the Canteen R-6 service for the month ended 31st August were tabled and discussed: ▪ Balance sheet ▪ Profit and Loss statement The GC notes that the year to date result is in deficit.	Are there any matters arising (by exception)? • Funds still being deposited into 7-12 account. Helen Wakefield invoicing 7-12 weekly and working with ANZ to have the situation rectified. • Results better this month	Moved Mel Priestley that GC note the reports to be provided (provided as attachment) by the Finance Committee Seconded Adam Howieson CARRIED

14.	Canteen Committee Report 7-12 (attached) To provide the 7-12 Canteen report. GC Representative: Mel McAnaney <u>Recommendation</u> The following reports for the Canteen 7-12 service for the month ended 31st August was tabled and discussed: - Balance sheet - Profit and Loss statement - The GC notes that the year to date result is in surplus.	Are there any matters arising (by exception)? Noted potential impact of year 12s finishing and impact on canteen due to private businesses next door (refer any other business)	Moved Jo Garwood that GC note the reports to be provided (provided as attachment) by the Finance Committee Seconded Mitch Biermann CARRIED
15.	Materials and Services Polling (attached) To provide approval for three polls to be sent to EFS families – R-6,7-10,11-12 <u>Recommendation</u> That the GC record the M&S letters to be posted on 31/10/19.	No feedback received.	Moved Richard Prusa that the three polls be sent to EFS Families. Seconded Mel Priestley CARRIED
16.	OSHC (attached) To provide the OSHC report. GC Representative: Julianne Fox <u>Recommendation</u> The following reports for the OSHC service for the Reporting Period 16/9/19 – 28/10/19 was tabled and discussed: Director's Service Report	Are there any matters arising (by exception)? Director will be backfilling a position for 6-12 months and working closer to home. She is currently working with local staff and will be managing staff at ERS OSHC. This is confidential as yet to be communicated.	Moved Adam Howieson that GC notes the reports provided by OSHC director. Seconded Julianne Fox CARRIED
17.	Facilities Current and Future Planning (attached) <u>Purpose:</u> For GC to receive an update on the progress of current facilities upgrades, and to consider future planning. <u>Recommendation:</u> That the GC note the Facilities report provided by Becky Hawkey.	Before visiting Ashbourne the Facilities Manager from DPTI, Rob Clark, and Ian Kent will undertake a site visit to Langhorne Creek so the buildings can be assessed in real life. Confident the findings will have a huge impact and confirm the condition is much worse than any of DPTI's photos show highlighting, like at Ashbourne, what staff, students and the community have endured. This visit will take place Tuesday 29th October. Small list of defects being attended to at R-6 Strathalbyn	Moved Mel Priestley that GC note the report (provided as attachment) by Becky Hawkey. Seconded Richard Prusa CARRIED

		7-12 ovals top dressed, new classrooms showcased to builders, contractors and officers in DPTI, snake catcher called in MP for Mayo, Rebekha Sharkie invited us to submit an application in the Local School's Community Fund grant closing on September 20th. Other reports to GC have explained how disappointing it was that our multicampus school was disadvantaged by a federal "classification" that considered us as one school despite our 5 different geographical locations. We proceeded with an application for the grant that, if successful, will still see each campus benefit albeit in a smaller way than hoped – Bush School at Ashbourne, Nature Play at Strathalbyn R-6, a little more sustainable infrastructure for the hydroponics and aquaponics at 7-12 Campus, an outdoor platform at Milang and a media production kit at Langhorne Creek. Successful schools will be advised at the end of December 2019 Ian is pursuing EFS status as one school and is working with Josh Teague to place us in a better position.	
18.	Transport Sub Committee (attached) <u>Purpose:</u> For GC to receive an update on the buses GC Representatives: Adam Howieson <u>Recommendation:</u> That the GC note the Transport report provided by Becky Hawkey	No meeting held however a report regarding the Goolwa bus service and Paris Creek run was received. The 2020 contract for the Goolwa School Run is due for renewal at the end of December. EL requested invite 3 companies to quote for this service. Will be considered by EL along with calculations on the cost to the school and to families when we have a clearer view of the number of passengers for 2020. EL's decision will be reported at the next GC meeting. Number of daily passengers accessing the Goolwa bus is reducing by natural attrition as the senior students finish regular lessons and move into swotting and exams. Invoices to families for term 4 were pro-rata to allow for this.	Moved Richard Prusa that GC note the report (provided as attachment) by Becky Hawkey. Seconded Adam Howieson CARRIED

		The current driver of the Paris Creek School Bus Run is the Groundsman at 7-12 Campus, Martin Ferry. Finding a regular driver is challenging as it requires a split shift. Driver of the yellow bus is designated driver for the "Kindy Run" which we do as a goodwill gesture to support the kindergarten from where we draw our future students. Some of the roads on the bus route are in poor condition and the school has contacted Mt Barker Council. Both buses, housed at our school, were used by the SA Rural Women's Gathering over the last weekend of our October School Holidays	
19.	Canteen Sub Committee (attached) <u>Purpose:</u> For GC to receive an update on the Canteen GC Representatives: <u>Recommendation:</u> That the GC note the Canteen sub-committee report provided by	Meeting held 24th October Strathalbyn R-6 Canteen (Minutes attached).	Moved Richard Prusa that GC note the report (provided as attachment) by Seconded Mitchell Biermann CARRIED
19.	Uniform Sub Committee <u>Purpose:</u> GC representatives: Melanie Priestley, Jo Garwood <u>Recommendation:</u> That GC note the report (provided as attachment) by	No meeting held – Jo provided verbal update: Positive feedback about volley ball shorts. Bluebells contract has been approved. Lost property tags still being followed up by Julie.	Noted
20.	Head of Campus Reports (attached) To report on the teaching and learning and other unique campus matters. <u>Recommendation</u> The following HOC reports were tabled and discussed: HOC Ashbourne Campus HOC Langhorne Creek Campus HOC Milang Campus Director Primary Education	Are there any matters arising (by exception)? • Good reflecting on inclusiveness across campuses • Student numbers for 2020 – Strath R-6 down one class; LC – likely down one class; Ashbourne – remains stable; Milang – remains stable; 7-12 – full	Moved Julianne Fox that GC note the reports (provided as attachment) by each Head of Campus. Seconded Mel Priestley CARRIED

	Director Secondary Education		
21.	Staff Report (attached) R-6 7-12 <u>Recommendation</u> The Staff Reports were tabled and discussed	Chris / Ashleigh R-6 Emily 7-12 • Sense of community being built between students and Aged Care Facilities' • Ag students did well at Mt Gambier Show; • Student selected to represent SA in show jumping • Camps, bush school, Sporting schools programs, staff appointments, end of year planning & celebrations, choir, excursions, events and upcoming events • Discussion re projected numbers in particular year 4s, and potentially 78 kindergarten children commencing school in 2020 • Strath R-6 may lose a class, L/Creek borderline, Ashbourne maintain hopefully	Moved Richard Prusa that the Staff reports (provided as attachment) be noted. Seconded Adam Howieson CARRIED
22.	ICT update (attached) <u>Purpose:</u> To report on the ICT update across R-12 School <u>Recommendation:</u> That the GC note the ICT update report provided by Ian Kent	Check when Cyberhound contract due, Ø Get Cyberhound in and get them to unblock / free up network. 600meg – should be working better Forward. School opting into Swift – independent audit (paid for by DfE) 1. Drive standardisation across DfE 2. Best IT environment available 3. Networks overhauling / cabling updated / wifi, Coming to 2 campuses – Milang and Langhorne Creek, Term 1/2 2020 Ø Coming to Ashbourne end of term 2 (expensive)	Moved Jo Garwood that GC note the ICT update report (provided as attachment) Seconded Richard Prusa CARRIED
24.	What does the future of EFS look like...(attached) <u>Purpose</u> : To note information being received and discuss how a funding allocation could be made in the draft budget to deliver on low value but high impact initiatives.. <u>Recommendation:</u> That GC note: a) information is being received will be collated and considered at a future meeting b) topic of discussion with each CAC c) that GC request Principal Ian Kent to consider a budget allocation in 2020 to implement the suggestions arising from this consultation.	Discuss how a funding allocation could be made in the draft budget to deliver on low value but high impact initiatives. The challenge will be the costs involved because it is Government. Langhorne Creek information received via email today. Will be collated at end of year.	Moved Richard Prusa that GC note 1. information is being received and will be considered at a future meeting 2. this has ben the topic of discussion with each CAC 3. that GC request Principal Ian Kent to consider a budget allocation in 2020 to implement the suggestions arising from this consultation Seconded Mel Priestley CARRIED

25.	Correspondence In – Email advice Alexandrina Council re Fleurieu Futures Award	Sue emailed agenda item and resolution from Alexandrina Council's meeting of 16 September 2019 where council unanimously supported the initiative. Will be included in the Senior Presentation night awards.	Moved Lisa Smith that GC note the letter and Sue to send an email to Mayor and CEO thanking their support and that once a date is set for the Senior Presentation Night they will be advised. Seconded Adam Howieson CARRIED
26.	Correspondence In – Letter from Josh Teague MP Member for Heysen – 2019 Heysen Citizenship Award (attached)	Support for student who has made extraordinary commitment to their school or wider school community or excelled in all aspects of their schooling or extra-curricular activities	Moved Richard Prusa that GC note the letter and Sue to send an email to Josh thanking him for his support and that once a date is set for the Senior Presentation Night Josh will be advised. Seconded Lisa Smith CARRIED
27.	Correspondence In – SA Rural Womens' Gathering (attached)	EFS was one of the venues for the gathering.	Noted
28.	Correspondence In – email from Trevor Fletcher 8 September 2019 <u>Purpose</u> To advise of email 8 September 2019 to Chair from former principal Trevor Fletcher requesting GC be show a letter to Trevor from Mr Rick Persse Chief Executive Department for Education dated 14 August 2019 regarding an historical, personal and confidential matter between a former Eastern Fleurieu School employee (Trevor) and their former employer, and how the Chair responded <u>Recommendation</u> GC note the request from Trevor 8 September and the response from the Chair dated 10 September advising Trevor of advice from Department for Education that this matter was not related to business of current governing council and there was no obligation or requirement for GC to be shown the letter.	Relates to matter considered by GC 24 June 2019 – refer minutes of that meeting for history – publicly available on Governance page of school website. Sue have chronological summary of contact from Trevor, The Courier, DfE officers Chair emailed Trevor on 10/9 thanking him for email and letter to him dated 14 August 2019 from Richard Persse, Chief Executive, Department for Education re personal and confidential correspondence on matters which are between Trevor and DfE and his letter would be listed under 'correspondence in' for our 16 September 2019 GC meeting. Chair sought advice from DfE on this approach - advice was was content of his letter not related to business of current governing council and there was no obligation or requirement for GC to be shown the letter. Chair emailed Trevor on 15/9/19 to advised him this DfE advice and why his letter would not be shown to GC, and referred Trevor to DfE.	Moved Sue Miller that GC note the request from Trevor Fletcher 8 September and the responses from the Chair dated 10 September, and 15 September 2019 advising Trevor Fletcher of advice from Department for Education that this matter was not related to business of current governing council and there was no obligation or requirement for GC to be shown the letter and that the Chair referred Trevor Fletcher to DfE. Seconded Mel Priestley CARRIED

29.	Correspondence In – email from Chair to all Governing Council Members 27 September 2019 regarding The Courier article 26 September 2019 featuring former principal Trevor Fletcher <u>Purpose</u> For Governing Council to note the advice to GC from Chair regarding contact made to Chair by The Courier regarding former principal Trevor Fletcher <u>Recommendation</u> That Governing Council note the email from the Chair.	Chair was contacted by The Courier on 19/9/19 asking why GC did not table letter to Trevor from DfE Chief Executive. Chair explained to journalist her response was based on advice from Department for Education and that this had been explained to Trevor in an email of 15 September so Chair did not understand why Trevor was asking. Referred journalist to DfE. Chair emailed GC on 27/9/19 advising of media contact.	Moved Sue Miller that Governing Council note the email advice to GC from Chair on 27/9/19 regarding contact made to Chair by The Courier regarding former principal Trevor Fletcher and that Chair referred the journalist to Department for Education. Seconded Jo Garwood CARRIED
30.	Correspondence In: Request from Department for Education for Governing Council to be shown correspondence from DfE Chief Executive Richard Persse to former principal Mr Trevor Fletcher dated 14 August 2019 <u>Purpose</u> To note the contents and recommendations in the letter from the Chair to Ms Anne Millard Director Partnerships Preschools and Schools dated 21 October 2019 and consider the recommendations in response to request of the Department for Education for Ms Ann Prime, Education Director Noarlunga 4, to attend a GC meeting to read out to Governing Council a letter to former principal Mr Trevor Fletcher from Mr Rick Persse Chief Executive Department for Education dated 14 August 2019 regarding an historical, personal and confidential matter between a former Eastern Fleurieu School employee (Trevor) and their former employer <u>Recommendation 1</u> That Governing Council notes the letter to Governing Council members from the Chair to Ms Anne Millard dated 21 October 2019 and the attachments to it. <u>Recommendation 2</u> That Governing Council: 1. Notes the request from former Principal Trevor Fletcher to Governing Council Chair via email dated 8 September 2019 that Governing Council be shown a copy of the letter dated 14 August 2019 marked personal and confidential to Mr Trevor Fletcher from	Key Issues - this matter: - does not relate to learning outcomes for students at Eastern Fleurieu School - does not relate to the work of the current Governing Council - does not relate to the teaching and learning at our sites - does not relate to our site improvement plans - has not been explained to the Chair in writing despite request to DfE for this a week ago as to what it is that makes this matter such an emergency or high priority or importance to warrant an out of schedule Governing Council meeting or why GC is now the forum to consider this - relates to the historical personal and confidential affairs of an individual - this matter dealt with by Governing Council at our 24 June 2019 at which GC endorsed a response letter to Trevor Fletcher. - Only outstanding matter as raised by Trevor Fletcher in his letter of 30 April 2019 was an \$600,000 outstanding loan Eastern Fleurieu School has to Department for Education -	Moved Adam Howieson that Governing Council note the contents and recommendations in the letter from the Chair to Ms Anne Millard Director Partnerships Preschools and Schools dated 21 October 2019 and the attachments to it, emailed to Governing Council members. Seconded Mel Priestley CARRIED Moved Sue Miller that Governing Council: 1. Notes the request from former Principal Trevor Fletcher to Governing Council Chair via email dated 8 September 2019 that Governing Council be shown a copy of the letter dated 14 August 2019 marked personal and confidential to Mr Trevor Fletcher from Mr Rick Persse Chief Executive Department for Education; 2. Notes the subsequent requests from Ms Ann Prime Education Director Noarlunga 4 to the Chair to attend a Governing Council meeting to read out the contents of the 14 August 2019 letter to Trevor Fletcher; 3. Notes the consistent advice from Department for Education since 13 May 2019 when the Chair first sought advice on this matter regarding Mr Trevor Fletcher's letter of 30 April 2019 containing information some of which was unrelated to the work of the current Governing Council and included information regarding the confidential

Mr Rick Persse Chief Executive Department for Education; 2. Notes the subsequent requests from Ms Ann Prime Education Director Noarlunga 4 to the Chair to attend a Governing Council meeting to read out the contents of the 14 August 2019 letter to Trevor Fletcher; 3. Notes the consistent advice from Department for Education since 13 May 2019 when the Chair first sought advice on this matter regarding Mr Trevor Fletcher's letter of 30 April 2019 containing information some of which was unrelated to the work of the current Governing Council and included information regarding the confidential employment arrangements of staff whom he chose to name, and the subsequent 14 August 2019 letter to Mr Trevor Fletcher from Rick Persse Chief Executive Department of Education which contains information that relates to historical, personal and confidential correspondence on a matter relating to a former Department for Education employee and their former employer and does not relate to the work of the current Governing Council, does not relate to the teaching and learning at our sites; does not relate to our site improvement plans and does not relate to learning outcomes for students at Eastern Fleurieu School; 4. Notes the Chair despite the advice referred to at 3 above, agreed to host Ms Ann Prime for the purpose of 2 above on 28 October 2019 and further accommodated the Department for Education's request to then convene a special meeting on 21 October 2019 with the sole purpose of achieving 2 above; and 5. Notes the Chair requested a written response to her request of 14 October 2019 to have explained to Governing Council what it is that makes this matter such an emergency or high priority or importance to warrant an out of schedule Governing Council meeting 6. Having not received the advice requested in 5 the Chair cancelled the specially convened 21 October 2019 Governing Council meeting and recommended Governing Council determine at its scheduled meeting of 28 October 2019 meeting whether Governing Council wishes to consider this matter or not.	see previous agenda item for advice from DfE re loan	employment arrangements of staff whom he chose to name, and the subsequent 14 August 2019 letter to Mr Trevor Fletcher from Rick Persse Chief Executive Department of Education which contains information that relates to historical, personal and confidential correspondence on a matter relating to a former Department for Education employee and their former employer and does not relate to the work of the current Governing Council, does not relate to the teaching and learning at our sites; does not relate to our site improvement plans and does not relate to learning outcomes for students at Eastern Fleurieu School; 4. Notes the Chair despite the advice referred to at 3 above, agreed to host Ms Ann Prime for the purpose of 2 above on 28 October 2019 and further accommodated the Department for Education's request to then convene a special meeting on 21 October 2019 with the sole purpose of achieving 2 above; and 5. Notes the Chair requested a written response to her request of 14 October 2019 to have explained to Governing Council what it is that makes this matter such an emergency or high priority or importance to warrant an out of schedule Governing Council meeting 6. Having not received the advice requested in 5 the Chair cancelled the specially convened 21 October 2019 Governing Council meeting and recommended Governing Council determine at its scheduled meeting of 28 October 2019 meeting whether Governing Council wishes to consider this matter or not. Seconded Mitchell Biermann CARRIED
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31.	Correspondence In – email to all GC Members Letter from Chair to Ms Anne Millard, Director Partnerships Preschools and Schools 21 October 2019 Recommendation 3 (choose 1) Option 1 – Governing Council does not wish to deal with this matter That Governing Council in response to the request from former Principal Trevor Fletcher to Governing Council Chair via email dated 8 September 2019 that Governing Council be shown the letter dated 14 August 2019 and marked personal and confidential to Mr Trevor Fletcher from Mr Rick Persse Chief Executive Department for Education directs the Chair to ask Ms Ann Prime Education Director Noarlunga 4 to write to Mr Trevor Fletcher advising him that the current Governing Council does not wish to receive the letter and that Ms Prime's letter to Mr Fletcher further advises that Governing Council requests former Principal Trevor Fletcher to direct any future enquiries he may have regarding this to the Department for Education as per Department for Education policies and guidelines and code of conduct or the relevant policy, and that Governing Council now considers this matter closed. Option 2 – Governing Council wishes to hear the contents of the letter and Department for Education takes responsibility for sharing its content. That Governing Council in response to the request from former Principal Trevor Fletcher to Governing Council Chair via email dated 8 September 2019 that Governing Council be shown the letter dated 14 August 2019 and marked personal and confidential to Mr Trevor Fletcher from Mr Rick Persse Chief Executive Department for Education directs the Chair to invite Ms Ann Prime Education Director Noarlunga 4 to attend the Governing Council meeting of 9 December 2019 to read out the contents of the 14 August 2019 letter to Trevor Fletcher and bring this matter to a close. Option 3 – A Governing Council member makes their own recommendation	At the request of a governing council member, the option will be determined by secret ballot. GC Secretary Lisa Smith will manage the issuing, collecting and counting of voting slips. The option receiving the most votes will be taken as being governing council's decision Our constitution states (at 11.4) all voting must be by show of hands, except by secret ballot for a contested election or a special resolution to remove an office holder from office. As this vote is for neither of those reasons, it is recommended (as per 12.1.7 in our constitution) that governing council decides by resolution in this instance how they wish to vote. Adam supported voting by show of hands. Lisa mindful of sensitivity of DfE employees regarding this method and supported secret ballot. Sue invited everyone who is a GC member only to speak on this if they wish before voting to choose an option. Richard spoke for hearing the letter, Adam, Lisa, Mel, Jo and Sue spoke – discussion occurred re merits of hearing letter or not. Key Issues - this matter: - does not relate to learning outcomes for students at Eastern Fleurieu School - does not relate to the work of the current Governing Council - does not relate to the teaching and learning at our sites - does not relate to our site improvement plans - has not been explained to the Chair in writing despite request to DfE for this a week ago as to what it is that makes this matter such an emergency or high priority or importance to warrant an out of schedule Governing Council meeting or why GC is now the forum to consider this - relates to the personal and confidential affairs of an individual - is historical to this GC	Moved Lisa Smith that voting on this matter be by secret ballot. Seconded Adam Howieson CARRIED Moved Sue Miller that her statement handed out at the meeting be included in the minutes. Seconded Julianne Fox CARRIED <i>“Before I hand over to Governing Council Secretary Lisa Smith to manage the ballot process to choose an option, I invite each of you to speak on this matter. You can choose not to. If you do wish to speak, you are welcome at any time to seek a mover and a seconder to have what you say recorded in the minutes. Otherwise Lisa will just record the key points, message or questions as we have done in the past. I will be asking to have included what I am saying now reflected in our minutes. I understand former Principal Trevor Fletcher is entitled to natural justice in the closing out of his personal and confidential matter with Department for Education. I want that for him. I am asking you all to take a step back and lift your eyes to the bigger picture for this request from Mr Fletcher and subsequently DfE, and the implications of what we are being asked to do. In my mind it does not matter what the subject is, who it is, or what the outcome is. How can it be that a school governing council can be asked by anyone to participate in the natural or restorative justice process on satisfying a matter between an individual who is an employee, or former employee, of DfE? I have enquired of DfE if this is common practice – the verbal advice to me is that it is not, that it is highly unusual for a governing council to be the forum for a matter such as this. Put simply, it is unprecedented - GC is not the forum for such grievances. GC is not and never has been a party to this personal and confidential matter between Mr Fletcher & DfE. I believe if we agree to what is being asked of us in this instance, it will set a precedent that will draw governing councils (not just EFS, but all governing councils across that State) into matters which are not ours to become involved in – the personal matters of individuals. Are we then to become the forum for any teacher or SSO or staff member who has an individual grievance to seek to</i>
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	A Governing Council member moves a motion of their own wording regarding this in order to bring this matter to a close. Option 4 – The “Do Nothing” option If no Governing Council member chooses any of the above three options from recommendation 3 then that will indicate that the Governing Council does not consider this matter relevant to the business of this current Governing Council and will mean for Governing Council the matter is closed.	- this matter dealt with by Governing Council at our 24 June 2019 at which GC endorsed a response letter to Trevor Fletcher. - Only outstanding matter as raised by Trevor Fletcher in his letter of 30 April 2019 was an \$600,000 outstanding loan Eastern Fleurieu School has to Department for Education - Chair agreed to include the Rick Persse 14/8 letter to Trevor Fletcher on 16/9 GC meeting agenda; advice from DfE was no obligation or requirement to and GC not the appropriate forum therefore Chair did not include on 16/9 agenda and advised TF of this; now DfE requesting this be included on a GC agenda - Sue reminded an observer they are not able to participate in the discussion regarding the letter. Constitution 12.1.4 Chair must have a deliberative vote only. In the event of an equality of votes, the Chairperson does not have a second or casting vote and the motion must be taken to be defeated	<i>involve governing council in their complaint, or to advocate for their situation, or their restorative justice process? Please think for a moment about your own personal situations – some of you have partners or family members who are employed by DfE, at EFS. Some of you ARE employees of DfE. Do you want their and/or your personal and confidential matters coming to a Governing Council, in any way? A very slippery slope in my opinion. Nowhere in our constitution or code of practice, or in any template on DfE’s governance page can I find any guide that obligates us to consider this. For me it is not and has never been about Mr Fletcher; it is about what should be reasonably expected or required of any public school governing council. We have a bigger obligation and responsibility tonight to our governing council member colleagues in all public schools. I hope you all feel sufficiently informed on this, or have sought your own advice, and I trust you all to have the confidence and courage to not support the request from a former DfE employee and from DfE to involve us in his individual matter. If you remove the name Trevor Fletcher from this debate, then it would not be expected to be dealt with at GC. The subject matter and individual are irrelevant to me in making this decision. It is simply not our business. A natural curiosity to see the contents of the letter can be satisfied in other ways. A natural desire to share the contents of the letter can (and has been) satisfied in other ways. My 21 October 2019 letter to Ms Anne Millard explains my position. If you wish to make your own recommendation (option 3) please do so when it is your turn to speak. It will be added to the ballot paper as 3a, 3b, 3c, etc. I move and seek a seconder that what I have just said is recorded verbatim in the minutes.”</i> No option 3 was offered by a GC member. A secret ballot was taken. Option 1 and 2 received equal votes. Option 1 is LOST Option 2 is LOST
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			No option supported by majority vote, and no subsequent motion put for either option. Recommendation 3 LOST? Sue to obtain advice to confirm what this means.
	7.58pm Richard rose to leave the meeting	Chair advised if he left there would be no quorum and meeting would end.	Richard remained.
32.	Correspondence In – Capital Works Assistance Scheme loan to Eastern Fleurieu School Purpose To receive the letter from Chris Bernardi, Chief Financial Officer, Department for Education dated 15 October 2019 regarding the Capital Works Assistance Scheme (CWAS) loan to Eastern Fleurieu School (attached) Recommendation That GC note the letter from Chris Bernardi, Chief Financial Officer, Department for Education dated 15 October 2019 regarding the Capital Works Assistance Scheme (CWAS) loan to Eastern Fleurieu School (attached)and that GC will consider a repayment schedule at 9 December 2019 GC meeting when the draft budget for 2020 will be considered. That GC writes to Chris Bernardi Chief Financial Officer Department for Education requesting additional repayment options over 3 and 5 years for GC to consider in addition to that proposed in his letter; and request copy of the process and procedure which shows the changes made to how CWAS loans will be managed into the future, and enquires as to how and when this has or will be communicated to Principals so that they are aware of the change to the process and procedure.	Department for Education Chris Bernardi advised: • Historical loan arrangements could have been managed better • Has reviewed process and procedure surrounding the management of CWAS loans and has made one significant change to the process being CWAS process will now be jointly managed by finance and infrastructure and Chief Financial Officer will oversee all applications from schools to ensure that all principals and governing councils receive timely advice about eligibility and affordability • Reconciliation of historical loan is \$277,000 after reconciliation of actual costs – in response to question Sue gave very brief explanation of how this figure arrived at • Sue reminder an observer that they have not been invited to participate in the discussion on this matter. • Offer to repay the loan over 2 years interest free • The chair provided for information only, the script she will use should she be contacted by anyone regarding the CWAS loan or about Trevor's request for the letter to be shown at GC, and requested for transparency that it be noted by resolution. See attached	Moved Adam Howieson that GC note the letter from Chris Bernardi, Chief Financial Officer, Department for Education dated 15 October 2019 regarding the Capital Works Assistance Scheme (CWAS) loan to Eastern Fleurieu School (attached)and that GC will consider a repayment schedule at 9 December 2019 GC meeting when the draft budget for 2020 will be considered. Seconded Jo Garwood CARRIED Moved Sue Miller that GC write to Chris Bernardi Chief Financial Officer Department for Education requesting: 1. additional repayment options over 3 and 5 years for GC to consider in addition to that proposed in his letter; 2. a copy of the process and procedure which shows the changes made to how CWAS loans will be managed into the future; and 3. if this change has or will be communicated to Principals so that they are aware of the change to the process and procedure. Seconded Mel Priestley CARRIED Moved Sue Miller that governing council note the chair provided for information only the script she will use should she be contacted by anyone regarding the CWAS loan or about Trevor's request for the letter to be shown at GC, and requested for transparency that it be noted by resolution. The chair advised this is not a media statement and will only be referred to if the Chair is directly asked by anyone, and hoped she would not be contacted. Seconded Julianne Fox CARRIED

33.	Any other business Deli next to 7-12 Campus The Executive Leadership Team at Eastern Fleurieu School met yesterday to discuss access by students to the Deli that has recently re-opened next to the 7-12 Campus.	Key Issues: 7-12 Canteen Committee need to meet urgently A decision has been taken that no student is allowed to leave the school grounds for purchasing of food whether it be this Deli, the Chicken Shop, Woolworths, Bakery or any food outlet in town. The reason for this is when a student enters the school grounds or gets on the school bus at the start of a school day we (the school/staff) have Duty of Care over each and every student. This means in short we are totally responsible for students' safety and wellbeing until a student leaves the school grounds or gets off the school bus at the end of the day. The only exception to this is if a parent comes in to take a student to an appointment (medical etc.) or a student is taken home ill/injured or has a note from a parent to say they are allowed to go home for the same reasons. A note saying they can leave the school grounds for food will not be acceptable. Neither will students purchasing food through the side door of the Deli. They can purchase before and after school from anywhere they like. • Normal SBM consequences will apply.	Moved Jo Garwood that the GC note the ELS decision that no student is allowed to leave the school grounds for purchasing of food whether it be this Deli, the Chicken Shop, Woolworths, Bakery or any food outlet in town. The only exception to this is if a parent comes in to take a student to an appointment (medical etc.) or a student is taken home ill/injured or has a note from a parent to say they are allowed to go home for the same reasons. A note saying they can leave the school grounds for food will not be acceptable. Neither will students purchasing food through the side door of the Deli. They can purchase before and after school from anywhere they like. Normal SBM consequences will apply. Seconded Mel Priestley CARRIED
34.	Any other business	As no other business, and Richard had an appointment to get to, there was no opportunity to invite questions from observers as the meeting would no longer have a quorum once Richard left.	NIL
35.	Future Meeting Dates Dates and locations Monday Week 9 – Term 4 – 9th December 2019 – Strathalbyn 7-12 Campus Governing Council Meeting 6:30pm Finance Meetings to be scheduled Thursday a week and half prior to Governing Council Future agenda items:	Notice of Meeting Monday 9th December – Strathalbyn 7-12 Campus Governing Council Meeting 6:30pm If Members have any items they wish to include on the agenda they should be provided to Kate Jude or the Chair no later than the Wednesday prior to the Governing Council meeting.	Noted

	Meeting Closed: 8.10pm	Notice of Meeting is provided at the end of each meeting and dates and times were set at the first meeting after the AGM. This will ensure informed and transparent decision making, efficient meeting practice and good governance.	
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Endorsed: _____
(Meeting Date)

Signed: _____
Chairperson

DRAFT